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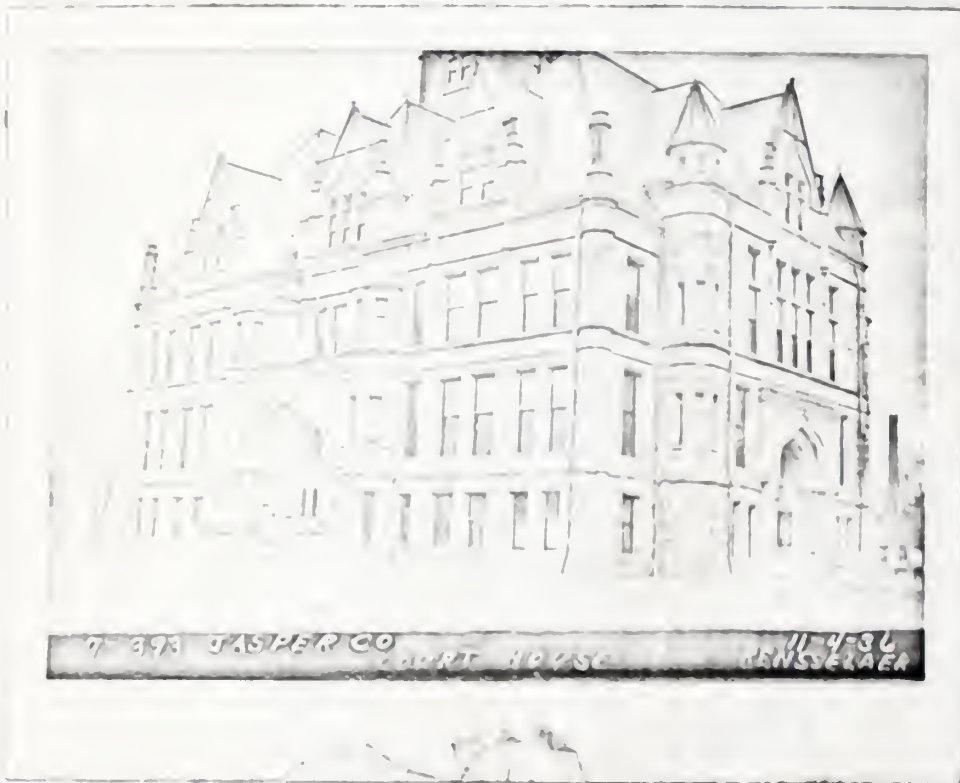


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JASPER COUNTY COURTHOUSE

Rensselaer, Ind.



(In the final publication an enlarged picture, 5 x 7,
will appear here.)

Words Progress Administration
Division of Women's and Professional Projects
Historical Records Survey of Indiana

A GUIDE TO THE COUNTY ARCHIVES OF INDIANA

VOLUME 37 JASPER COUNTY

W.P.A.

Historical Records Survey
Indianapolis
1936

This inventory of Jasper County records constitutes a part of the general guide to the county archives of Indiana. It was prepared for the primary purpose of furnishing officials, students of history, and the citizens of the community with a convenient tool for their use in consulting the county records. It is hoped the information contained in these volumes will encourage county officials as well as the general public to take a greater interest in continued improvement of methods for preservation of public records. It is also hoped the information presented herein, concerning the present housing and care of records and accommodations for persons, who may wish to consult these, will prove to have value for officials and the general citizenry.

This inventory of records was made during the period of May 15 to May 27, 1936, under supervision of Samuel J. Kagan, State Director; Mrs. Naomi Phillips, District Supervisor; and L. B. Fowler, Research Editor. The field workers were Archie Koritz and Clyde A'Neals, of Valparaiso. Indispensable cooperation was received from officials of the county and from the Works Progress Administration officials to make this survey successful.

It is our intention to present a complete, concise picture of the records in bibliographical form. This inventory is preceded by a number of introductory sections to enlighten the reader concerning facts forming the background and basis for the records. The entries of the inventory are carried in consecutive numbering for the county, while the bureaus

are arranged alphabetically. Where it is applicable, natural groupings under a subject heading are made within the bureau, and the entries are arranged according to their functional sequence. A cross reference index following the inventory will help the reader locate records with the least effort.

Acknowledgement should go to the State office force of the Survey for checking, condensing, and compiling the Jasper County Survey.

S. J. KAGAN,

Director,

Historical Records Survey

FOREWORD

A guide to county and township records in Indiana has long been needed by both local officials and the general public. The Works Progress Administration project of the Historical Records Survey is the first attempt to supply this need. Few more useful fields of employment could have been found than the survey of local and State historical records, even though the work inevitably presented unusual difficulties. The completion of the survey of historical records in Indiana is a source of genuine satisfaction.

We are indebted first of all to the Works Progress Administration for providing for the survey and financing it. The National Director of the project, Dr. Luther ^{W.}~~E.~~ Evans, assured a fruitful product of the work by ably outlining it and drafting the forms to be used by the field workers so as to insure the greatest completeness with the least likelihood of errors. He and his assistants have done all that was possible for this nation-wide survey. Samuel J. Kagan, State Director of Indiana, deserves great credit for his energy and ability in organizing the office and field forces which have carried out the project. To assemble and organize more than one hundred and fifty persons in a new line of work in which there were very few local precedents, and to complete a survey of the county records in all the ninety-two counties, including the townships, at first, seemed almost impossible of accomplishment within a year. It has, however, been accomplished.

An advisory committee of which Ralph N. Tirey, president of State

Teachers Collogo, Terre Haute, is chairman, has helped guide work upon the project; though no meetings were held, its members in many instances were a great help. A work of appreciation must be recorded here for the county officers who courteously gave the representatives of the survey access to the records in their offices and cooperated in the making of the survey, Especially is the State indebted to those officers who made possible the photographing of old records for preservation in a central depository.

Christopher B. Coleman

Director

Indiana Historical Bureau

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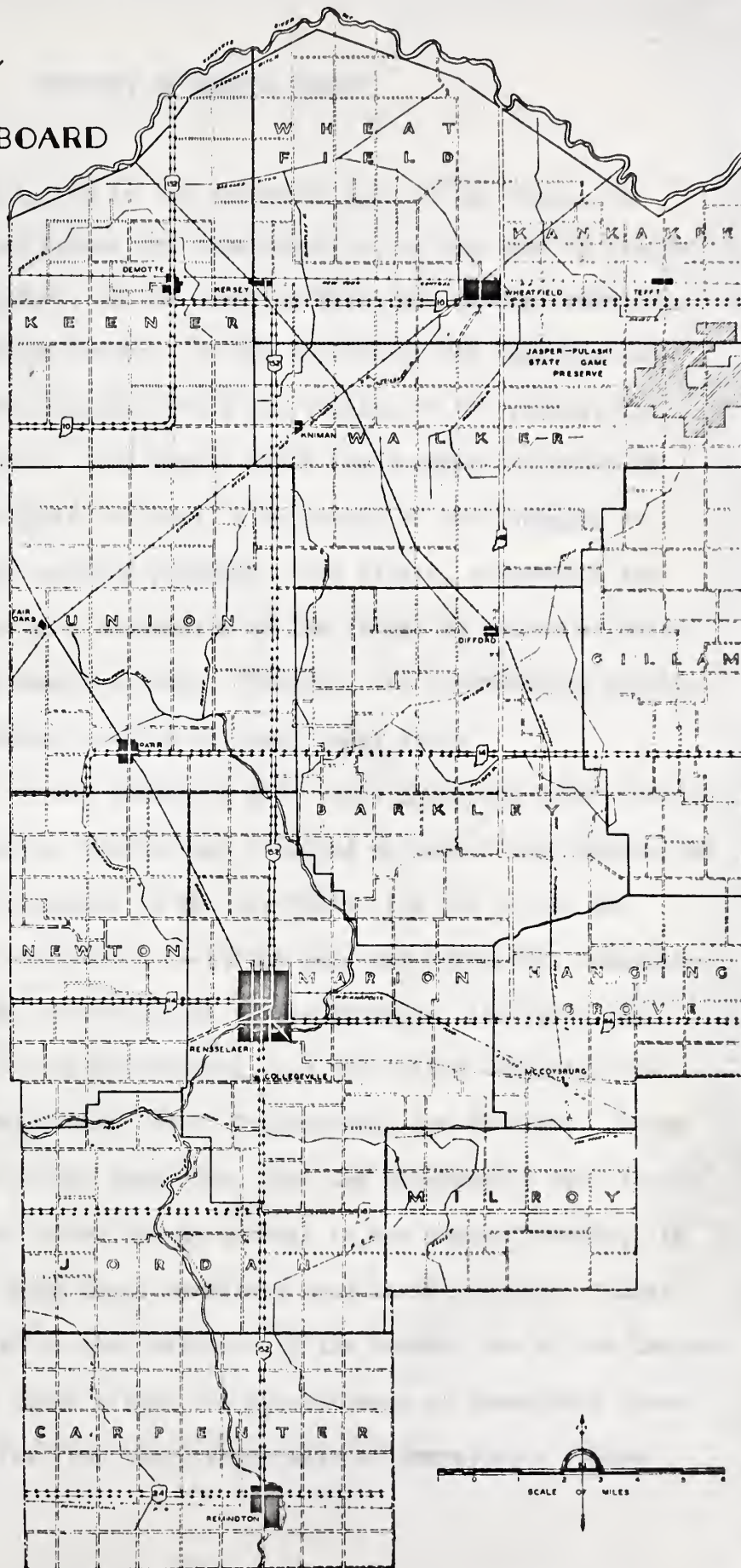
GENERAL PLAN

JASPER COUNTY

STATE PLANNING BOARD
OF INDIANA
1936

LEGEND

- STATE AND U. S. HIGHWAYS
- PROPOSED STATE HIGHWAYS
- IMPROVED ROADS
- DIRT ROADS
- TOWNS
- STATE PROPERTIES



HISTORY OF JASPER COUNTY

Jasper County, situated in the northwest part of the State, is bounded on the north by Porter and Lake Counties, on the east by Starke, Pulaski and White Counties, on the south by White and Benton Counties, and on the west by Newton County. It has an area of 562 square miles.

Jasper County lies largely within the valleys of two rivers; the Kankakee and the Iroquois. The former marks the northern boundary of the County and the Iroquois -- itself a tributary of the Kankakee -- drains the central and southern portions. The divide, separating the two rivers, is made up of a succession of low ridges of yellow or white sand alternating with swampy valleys. However, the southwestern portion of the county is a rolling prairie of black loamy soil.

The bottom lands of the Kankakee, with fish, game, and water fowl in abundance, were a favorite hunting and trapping ground of the Indians and the French and English engaged in the fur-trade, but the valley was avoided for permanent settlement as it was damp and unhealthy. ~~Also~~ The valley of the Iroquois, or the Rapids of the Rockwise, its early name, was ^{also} a hunting ground of the Potowatomis, and the tribes composing the Miami Nation -- the Twightwees, Weas, Piankashaws, and Shockeys. Three Indian villages under chiefs named Job, Jim, and Wapakoneta, were located in the western part of the county in what is now Newton Township; in all, about 500 Indians made their permanent home in the county. Indian cornfields were located in most sections of the county; one of the largest was near the Kankakee River within the present area of Wheatfield Township; others were not far from the present site of Rensselaer. About

three-quarters of a mile southeast of the same place was located an Indian fish pit, in which dried fish were stored for winter consumption.

It was not until October 26, 1832, that the white man was able to locate in Jasper County and northwestern Indiana on land which was not claimed by the Indians. On that date the Potowatomis relinquished their rights by a treaty signed by their chiefs and the United States Government. This agreement was ratified on February 11, 1836, when it was further stipulated that within two years the Indians should migrate to new reservations beyond the Missouri River.

The early white settlers were attracted to the area by the abundance of fish and game to be found there and the added possibilities of trade with the Indians. The first of these was William Donahue, who located early in 1832 in the east central part of the county in what is now Gillam Township. In the fall of 1834, Joseph Yeoman and John and David Nowels came to the falls of the Iroquois River. Shortly after the Yeoman-Nowels settlement, Charles G. Wright built a log cabin on the subsequent site of the Baptist Church and engaged in trading with the Indians. Thomas Randle and George Culp, natives of Virginia, located at the forks of the Pinkamink and Iroquois Rivers late in 1834; the next May they brought their families to this spot. In 1835 the settlement at the forks grew with the arrival of Royal Hazel, John G. Parkinson, and Henry Berkeley, Jr. The old Indian village in Newton Township was also the site of an early white settlement. William Mallott and his family came to the falls of the Iroquois in 1835, and shortly after moved into Newton Township and founded the Blue Grass settlement. About the same time Mrs.

Jared Benjamin and her two sons and a daughter came to Blue Grass, and a little later Erastus Smith and Alta Yeoman built cabins in the same neighborhood.

Jasper County was formed by an act of the State Legislature on February 7, 1835. This formation affected territory which had been previously attached to White and Warren Counties. The legal boundaries of the newly-formed county were as follows: "Beginning at the south east corner of section thirty three, in township twenty four north, of range six west, thence west to the line of the State of Illinois, thence north with the State line thirty miles, thence east with the line dividing townships twenty eight and twenty nine north, to the north east corner of section four, township twenty eight north, of range six west, thence south with the sectional lines thirty miles to the place of beginning." (Laws of Indiana, 1834-35 (general), p. 46.)

However, it was not until February 17, 1838, that the Legislature passed an act providing for a county government. Prior to this date, Jasper County had been attached to White County for political and judicial purposes. As a result of the first county election Joseph Smith, Frederick Kenoyer, and Amos White took office as Commissioners; George W. Spitler was Clerk; James T. Timmons and Matthew Terwilliger, Associate Judges; Joseph A. Wright, who later on became Governor of Indiana, was Prosecutor.

The first meeting of the Board of Commissioners was held at the home of Robert Alexander in the town of Parish Grove, about thirty miles south of Ronsselaer and situated within the present limits of Benton County.

The Commissioners decided ~~that~~, with the approval of the voters of Pine Township in which Parrish Grove was situated, ^{that} the courts and county officials should meet at the home of George W. Spitler in the Brook settlement, which was located in what is now Iroquois Township, Newton County.

During the decade 1839-49 there is some uncertainty regarding the government of Jasper County as early records were destroyed in the courthouse fire of 1864. A legislative act of January 29, 1839, provided for the appointment of Commissioners to determine whether Jasper and Newton Counties should be consolidated. They advised that the consolidation take place, and sometime in June 1839, (the Commissioner's report was destroyed by fire) Newton County vanished from the map of the State. The area of Jasper County was now about twice its former size; its northern boundary became the Kankakee River. The Commissioners also selected the falls of the Iroquois River as the new county seat and named the town Newton.

On February 18, 1840, the enlarged county lost about 400 square miles of territory when "all that part of Jasper County south of the line between township twenty-six (26) and twenty-seven (27) north" was formed into Benton County. (Laws of Indiana, 1839-40, (general), p. 62.) An act of the same date changed the name of the county seat from Newton to Rensselaer.

On February 10, 1841, about thirty square miles of territory ^{were} ~~was~~ detached from White County and added to Jasper: "Commencing at the northwest corner of White County; thence east six miles; thence south five miles; thence west six miles to the county line dividing the counties of White and Jasper; thence north with said line to the place of beginning." (Laws of Indiana, 1840-41 (general), p. 135.)

The Commissioners of Jasper County on February 27, 1858, approved a proposal to lay out another county within the boundaries of Jasper and this proposal was sustained by the Supreme Court of Indiana and recorded December 8, 1859. By these acts all that part of Jasper County west of the range line between ranges 7 and 8 west of the second principal meridian was reorganized as Newton County.

The boundaries of Jasper County were defined by statute March 8, 1923, as follows: "Beginning at the southwest corner of township twenty-seven north, range seven west, second principal meridian, thence east to the southwest corner of section thirty-four, township twenty-seven north, range six west, thence north to the northwest corner of section thirty-four, township twenty-eight north, range six west, thence east to the northwest corner of section thirty-four, township twenty-eight north, range five west, thence north to the line dividing townships twenty-eight and twenty-nine north, thence east to the line dividing ranges four and five west, thence north to the Marble Powers ditch, thence down the middle of the channel of the same to the line dividing ranges seven and eight west, thence south to the place of beginning." (Laws of Indiana, 1923, p. 464.)

The first session of the Jasper Circuit Court was held in 1839 at the residence of the Clerk, George W. Spitler, at the Brook settlement. The presiding judge of the circuit was Isaac Naylor.

The first courthouse, a log cabin about sixteen feet square, was built by George W. Spitler in the Brook settlement. The first courthouse in Rensselaer, or Newton as it was then named, was a small structure located on Cornelia Street between Front and Van Rensselaer. In 1845 James Van Rensselaer, the proprietor of the town, built a courthouse at

his own expense; this was a two story frame building 31 ^{by} and 36 feet in size, and was located just east of the square on Cullen Street. This building was used until 1856 when a brick courthouse was completed on the public square. It was a structure 40 by 70 feet in size with the courtroom above and six offices below. This building was severely damaged by fire in 1864, and many early records of the county were destroyed.

The courthouse was rebuilt and used until 1896 when it was razed to make room for the present structure, a three story Bedford stone building, 90 by 70 feet in size, which was completed two years later at a cost of \$156,000.

There are thirteen townships in Jasper County: Barkley, Carpenter, Gillam, Hanging Grove, Jordan, Kankakee, Keener, Marion, Milroy, Newton, Union, Walker, and Wheatfield. The incorporated towns and cities are Remington, Wheatfield, and Rensselaer, the county seat. The county was named in honor of Sergeant Jasper, a Revolutionary soldier and hero, who fought under General Francis Marion in South Carolina.

The population figures for Jasper County reveal a slight decline since 1900 when the residents numbered 14,292. This figure dropped to 13,044 in 1910, and rose to 13,961 in 1920; the 1930 census shows another drop to 13,388.

Manufacturing in Jasper County is but slightly developed; there are only ten establishments whose annual product is valued at \$5,000 or over. The total number of wage earners in these establishments was 24 and they earned \$26,429 in 1929. The same year the value of the products of these manufacturing plants totaled \$254,277.

There are 1,672 farms in the county having a total acreage of 307,655. The value of all farm land and buildings in 1930 was \$19,342,936 and farm implements and machinery were valued at an additional \$1,124,782.

GOVERNMENT ORGANIZATION AND RECORDS SYSTEM

Jasper County is a political subdivision of the State of Indiana, embodying such powers of county government as have been prescribed by law. The legislative governing body for Jasper County, as for all Indiana counties, is the State General Assembly. The present organization of county government is the result of the evolutionary development of the original constitution of 1816, the present constitution adopted in 1851, and the subsequent legislative acts of the General Assembly. Jasper County was formed by an act of the General Assembly, February 7, 1835, and began its legal existence February 17, 1838.

The governmental organization of Jasper County serves as a unit for the maintenance of the peace through the Sheriff; the administration of justice through the Circuit Court; the administration of welfare work through a poor relief system; the administration of public works, such as highways, buildings, and drainage system; the imposition of taxes; the holding of elections; the administration, to a limited degree, of education; and the enforcement of State laws and decrees.

Administration

At the organization of Jasper County, the administrative duties were executed by a Board of Commissioners, Treasurer, Recorder, Sheriff, Surveyor and Clerk under the authority of the Constitution of 1816 and legislative acts of the General Assembly thereafter. The office of

Auditor was created by an Act of 1841. At the Constitutional Convention in 1851, the Constitution of 1816 was revised and became the present Constitution of Indiana.

The Constitution of 1851 provides the election of a Clerk of the Circuit Court, who keeps the records of the proceedings of all the courts in the county; an Auditor, who keeps records of county financial matters and records dealing in real property and the estates of private citizens; a Recorder, whose duties are to keep a record of every conveyance or other instrument entitled and required by law to be recorded; a Treasurer, who receives all money coming to the county and keeps a record of same; a Sheriff, who is conservator of the peace and who carries out court orders; a Coroner, who investigates violent deaths and those of suspicious means; and a Surveyor, who prepares plans and specifications for the improvement of public works and establishes boundaries for public and private lands. (Indiana Const., Art. 6, Sec. 2.) By an Act of 1933, the County Surveyor also acts as County Highway Supervisor. (Acts 1933; Burns, 1933 Stat., 36-1110.) Since the adoption of the Constitution, the General Assembly has prescribed the establishment of additional departments.

The present leading administrative body of county government is the Board of Commissioners, comprising three members elected for a term of three years. Elections are so arranged that one member retires each year. The board provides buildings to house county business, provides public squares and grounds, audits the accounts of county officers who handle money, changes boundaries of townships as they see fit, and is charged with the maintenance of county roads, highways, and drainage

systems. (1 Indiana Rev. Stat., 1852, Ch. 20, Sec. 1; Burns, 1933 Stat., 26-601.)

By an Act of 1873, a County Board of Education was created. The Board consists of the County Superintendent of Schools, Township Trustees, and the Chairman of the School Trustees of each city and town of the county. The duties of the board are to consider the general wants and needs of the schools and matters relating to the purchase of school furniture, books, maps, charts, etc. (Acts 1873; Burns, 1933 Stat., 28-801.)

In 1873, by legislative enactment, the office of County Superintendent of Schools was created. The Superintendent is elected by the Township Trustees and serves for a term of four years. His duties are specifically set out in the statutes and he is under the jurisdiction of the State Board of Public Instruction. (Acts 1873, 1899; Burns, 1933 Stat., 28-702.)

An Act of 1891 created the office of Health Commissioner, who is elected by the County Commissioners to serve for a term of four years. It is his duty to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to keep records of contagious diseases, births, deaths, and marriages. (Acts 1891; Burns, 1933 Stat., 35-108.)

By an Act of 1891 the office of County Assessor was created. The Assessor is nominated in the primaries^y and elected at the regular election for a four-year term. His duties are to assess real and personal property, to instruct the Township Assessors to carry out the orders of the State Tax Board, and to act as president of the

County Board of Review. (Acts 1891; Ch. 99.)

An Act of 1891 created the County Board of Review, whose members are to consist of the County Assessor, County Auditor, and County Treasurer. (Acts 1891; Ch. 99.) This act was amended in 1919 to include two free-holders of opposite political parties as members of the board. The duties of this board are to equalize unfair levies on taxes on real and personal property, either for the county or against it. (Acts 1919; Burns, 1933 Stat., 64-1201.)

In 1899, by legislative enactment, a County Council was created. This Council consists of seven members who are elected for a term of four years. One member is elected from each councilmanic district by the district and three members are elected at large from the county. The County Auditor acts as clerk of the Council. The Council has power to fix certain tax rates, exclusive right to make appropriations out of the County Treasury, and the exclusive right to authorize the borrowing of money for the county. (Acts 1899; Burns, Stat., 26-501, 26-502, 26-509, 26-515, 26-532.)

In 1907, a legislative act created a County Board of Finance, consisting of the Board of County Commissioners. The County Auditor acts as secretary. The duties of this board are to have charge of and control the county funds. The General Assembly of 1935 repealed this act and in the same session, revived it as part of the Depository Act, re-establishing the Board of Finance practically unaltered. (Acts 1907; Burns, 1933 Stat., 61-606, also Acts 1935; Burns, 1933 Stat., 1936 Supplement, 61-606.)

By an Act of 1913, the legislature made provisions for the creation of the office of County (Agricultural) Agent. The Act provides that this office may come into existence whenever a certain number of the residents of the county shall petition the County Board of Education, whereupon the appointment is made by Purdue University and ratified by the County Board of Education. The appointment is made annually. Upon the proper petition, this office was established in Jasper County, July 1, 1913. The duties of the County Agent are to disseminate information for the promotion and advancement of agriculture, horticulture, and domestic science. (Acts 1913; Burns, 1933 Stat., 28-4911.) By an Act of 1931, the Home Demonstration Agent was created which is supplemental to the County Agricultural Agent. (Acts 1931; Burns, 1933 Stat., 28-5627.)

By an Act of 1933 the office of Superintendent of Highways was abolished and the office of Highway Supervisor established. The Supervisor is appointed by the Board of Commissioners. He has general supervision of all county highways, roads and bridges. (Acts 1933; Burns, 1933 Stat., 36-1110.)

In 1933 the legislature created a County Board of Tax Adjustment. The board consists of one member of the County Council, selected by the Council, and six members appointed by the Judge of the Circuit Court. This board has the power as it deems necessary to revise, change or reduce, but not increase any tax levy or any corresponding items of the budget on which the tax levies are based. (Acts 1933; Burns, 1933 Stat., 64-304.)

The County Board of Welfare was created by the Acts of 1936. The board consists of five members appointed by the Circuit Court to serve

for a term of four years. The board is charged with the administration of assistance to dependent children in their own home, old age assistance, and assistance to all those who are otherwise handicapped.

(Acts 1936; Burns, 1933 Stat., 1936 Supplement, 52-1117.)

Judicial

The judicial system of Jasper County, as of other Indiana counties, is prescribed by the State Constitution and the subsequent legislative enactments of the Indiana General Assembly. The Constitution authorized and directed the General Assembly to divide into judicial circuits the whole State as the needs arose. Jasper County forms the thirtieth circuit established in 1889. (Acts 1889; Burns, 1933 Stat., 4-332.) Before this period, Jasper County was a part of the circuit to which another county was attached. The Constitution further provides the election of a Judge of the Circuit Court, and also the election of a Prosecuting Attorney for each circuit. (Indiana Const., Art. 7, Sec.9-11.)

In 1852, by a legislative act, the Court of Common Pleas was created. This court continued in existence until it was abolished by the legislature in 1873.

Records System

The establishment of each of these offices caused the beginning of separate records as prescribed by the General Assembly under the provisions for each respective office.

Two destructive fires, one which occurred in 1843 and the second in 1864, practically destroyed all records of those periods. These fires

and the fact that Jasper and Newton Counties were consolidated in 1839 as one county, and continued as such until separated in 1859, have resulted in a confusion and scarcity of records in Jasper County. The field workers of this survey were not permitted to survey the records housed in the bureaus of the Auditor or Treasurer. In many of the smaller offices no permanent records have been kept, therefore no survey could be made.

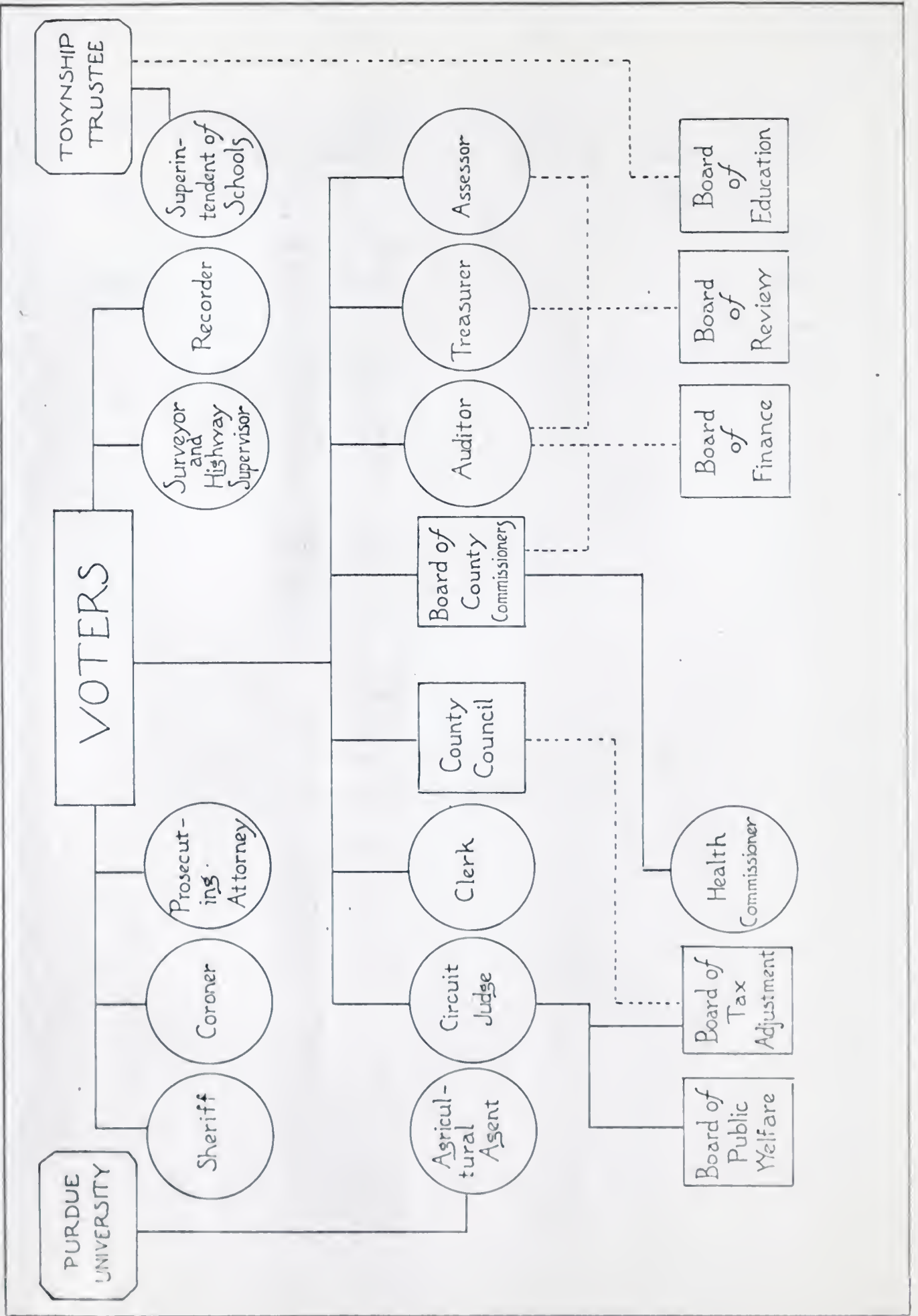
Jasper County followed its own form of accounting until, in 1909, the legislature established the State Board of Accounts which formulates, prescribes, and installs systems of accounting and reporting which are uniform for every public office of the same class. (Acts 1909; Burns, 1933 Stat., 6-202.) Under this law, some of the records were combined to eliminate separation, duplication, and overlapping. The law also permits the use of bound looseleaf records in almost all cases where the records are typed. The quality of the paper and ink, the binding and rebinding practices are left to the judgment of the Board of County Commissioners, except that a good quality is asked.

Whenever it may be necessary for the preservation of the records ^{of} any office from mutilation, the Board of County Commissioners issues an order directing the officer in charge to copy and transcribe the records for preservation. (Acts 1888; Burns, 1933 Stat., 26-634.) Such records so transcribed have the force and effect of the original record. (Acts 1877; Burns, 1933 Stat., 26-635.)

In 1925, a law was passed permitting county officials, at their discretion, to turn over to the State Archives Bureau, for permanent preservation, any official books, records, documents, original papers,

newspaper files, or printed books and material not in current use in their offices. (Acts 1925; Burns, 1933 Stat., 63-830.)

The Historical Records Survey will, in due time, submit sample forms of types of records now in use in the several bureaus of county government. From a study of these forms, a model arrangement may be organized for the uniform creation of public records, so that the records created daily may be preserved for posterity.



EXPLANATION OF CHART

Circles represent individual officers.

Squares represent agencies in board form.

Solid lines are lines of election or appointment. Broken lines indicate ex-officio relationship. All lines should be read downward.

Auditor, Treasurer, Surveyor, Recorder, Clerk of Court, Coroner, Sheriff, Prosecuting Attorney, Assessor, Board of Commissioners, Council, and Judge of Circuit Court -- all elected by voters.

- Record of Public Welfare -- Appointed by Judge, Circuit Court.
- Highway Supervisor -- By virtue of his office, the County Surveyor acts in this capacity.
- Health Commissioner -- Elected by Board of Commissioners.
- Board of Finance -- Consists of County Commissioners; Auditor as secretary.
- Board of Review -- Composed of Assessor as president, Auditor as secretary. Treasurer and two freeholders of county appointed by Judge of Circuit Court.
- Board of Tax Adjustment -- Composed of one member of the County Council, a Township Trustee, the Mayor, a member of School Board, and three resident freeholders appointed by Judge of Circuit Court.
- Board of Education -- Composed of Township Trustee, Jasper County, the County Superintendent of Schools, and the chairman of the school trustees of each city or town in Jasper County.
- Superintendent of Schools -- Elected by Township Trustees.
- Agricultural Agent -- Appointed by Purdue University with approval of County Board of Education.

HOUSING OF THE PUBLIC RECORDS

The Courthouse of Jasper County at Rensselaer, Indiana, is located in the town square, which is about four hundred feet square. The building, constructed in 1896-1897 of rough finished Bedford stone, is 126' by 90' by 70', with a two story central clock tower projecting above the top floor. The north and south entrances give access to the lower and upper floors, the east entrance to the lower floor, and ^{only} the western entrance ~~only~~ to the upper floors. The first floor of the courthouse is an English basement ~~being~~ about three and one half feet lower than the ground level. The stairways to the upper floors are of steel, and the halls are decorated with marble. On the first floor are the offices of the Agricultural Agent, the Superintendent of Schools, the County Surveyor, and the County Assessor. On the second floor are the Clerk's office with an adjoining vault, the Recorder's office and vault, the Treasurer's and Auditor's offices and vault.

Agricultural Agent

The Agricultural Agent's bureau, located in the northwest section of the first floor, measures 28' by 32' by 14' with four doors 9' by 3½' and two windows 7' by 3½'. The flooring is wood, the walls and ceiling are plaster, and all are in good condition. The accommodations for users, consisting of one table and ten chairs, are good. The ventilation and atmospheric conditions are normal ^{but} with some dust prevalent. Electric lights furnish good lighting facilities. On a table are located

5" of bound volumes. There is plenty of room for expansion.

Assessor

The Assessor's bureau, located in the north section of the first floor, measures 18' by 22' by 10' with one door 9' by $3\frac{1}{2}$ ' and two windows 7' by $3\frac{1}{2}$ '. The flooring is wood, the walls and ceiling are plaster, ^{and} all are in good condition. There are four tables and eight chairs available for those who wish to consult the records. The atmospheric and ventilation conditions are normal. The lighting system consists of electric lights but are in very poor condition. Along the east and north walls are 56' of wood shelving all of which is occupied with bound volumes. New shelving is needed. The room is not crowded and there is plenty of room for expansion.

Clerk

The Clerk's bureau comprises a main office, private office, and a vault, all located on the second floor. The main office measures 28' by 32' by 14' with four doors 9' by $3\frac{1}{2}$ ' and three windows 10' by $3\frac{1}{2}$ '. Approximately one third of the flooring is stone and the other two thirds is wood. The ceiling and walls are painted plaster. The ventilation and atmospheric conditions are normal and the temperature is moderate. Along the south, east and west walls are $605\frac{1}{2}$ ' of shelving, consisting of 153' of wood shelving and $452\frac{1}{2}$ ' of steel file boxes 14" deep. Housed on the shelves are 5' of bound volumes and $600\frac{1}{2}$ ' of unbound records are in the file boxes and on the shelves. The room has good electric lights. There are five chairs, one table and one

counselor for users. Approximately 4% of the bureau's records are housed here. The room is not crowded, but the present shelving is full and new shelving is needed. The private office measures 14' by 12' by 12' with one door 9' by $3\frac{1}{2}$ ' and three windows 10' by $3\frac{1}{2}$ '. The flooring is wood, ceiling and walls are painted plaster, and all are in good condition. The ventilation and atmospheric conditions are normal. There are 65' of wood shelving and cardboard file boxes 4" deep along the south wall containing 4' of unbound records. There is plenty of room for expansion. The room is well lighted by electricity. The accommodations for users consist of three stands and two chairs. Approximately 5% of the bureau's records are housed here. The vault measures 16' by 17' by 14' with one door 9' by $3\frac{1}{2}$ ' and one window 10' by $3\frac{1}{2}$ '. The flooring is concrete, walls and ceiling are plaster, and all are in good condition. The ventilation is good and the temperature normal. Along the north, east, and south walls and in center racks are 1044' of steel roller shelving of which 720' are occupied with bound volumes and 324' with unbound records in file boxes 14" deep. The room has plenty of space for expansion with new shelving. The lighting is electric. The accommodations for users are two tables, two chairs and stools. Approximately 91% of the bureau's records are housed here.

Health Commissioner

The Health Commissioner's office is located at the residence of the incumbent, Dr. A. R. Kresler, Washington Street, Rensselaer, Indiana. His office measures 20' by 24' by 10' with three doors 8' by $3\frac{1}{2}$ ' and

four windows 6' by 3'. The flooring is wood, walls and ceiling are plaster, ^{checked} all are in good condition. The ventilation and atmospheric conditions are normal. The records consist of 3' of bound volumes housed on ~~3~~⁴' of wood shelving located in a closet adjacent to this room. Large windows and lights provides good lighting facilities. One desk and one bench and fourteen chairs afford good accommodations for users. All of this bureau's records are housed here.

Department of Public Welfare

The Board of Public Welfare, located in the south section of the first floor of the courthouse, measures 10' by 10' by 10' with one door 9' by 3 $\frac{1}{2}$ ' and one window 6' by 3'. The ceiling and walls are plastered, while the flooring is wood, all in good condition. The atmospheric and ventilation conditions are normal ^{but} with some dust prevalent. Since this bureau was created in 1936, no records have as yet been compiled.

Recorder

The Recorder's vault, located in the southwest corner of the second floor, measures 24' by 16' by 14' with one door 7' by 3' and two windows 10' by 3 $\frac{1}{2}$ '. The floor is concrete, covered with linoleum; walls and ceiling are plastered; all in good condition. The temperature is normal with good ventilation. There are 1800' of steel roller shelving located along the north, east, and south walls which house 1800' of bound volumes. The room is full, ^{so} there is no room for expansion. The electric lighting system is poor. There are two tables and six chairs for the accommodation of those who wish to consult the records. All

of the bureau's records are housed here.

Superintendent of Schools

The Superintendent of Schools' office is located in the north end of the first floor. The room measures 18' by 22' by 10' with one door 9' by $3\frac{1}{2}$ ' and two windows 7' by $3\frac{1}{2}$ '. The flooring is wood, the walls and ceiling are plaster and all are in good condition. The ventilation and atmospheric conditions are good. Along the west wall are 20' of wood shelving occupied in a bookcase with 20' of bound volumes. There is plenty of room for new shelving. The lighting system is good. Two desks, six chairs, and two tables afford good accommodations for users. All of this bureau's records are housed here.

Sheriff

The Sheriff's office is located in the county Jail at Rensselaar, Indiana. The office measures 12' by 12' by 10' with two doors 8' by 3' and one door $8\frac{1}{2}$ ' by $5\frac{1}{2}$ ' and two windows 8' by $2\frac{1}{2}$ '. The flooring is wood and the ceiling and walls are plaster. The ventilation and atmospheric conditions vary some, with moderate temperature. There are 32' of steel shelving along the west wall which ^{are} occupied with 2' of bound volumes and 27' of unbound records in file boxes 14" deep. The electric lighting is good. Six chairs and one stand provide accommodations for those who wish to consult the records. All of the records for this office are housed here.

Surveyor

The Surveyor's office is located on the first floor; measures 18' by 22' by 10', with two doors 9' by $3\frac{1}{2}$ ' and two windows 7' by $3\frac{1}{2}$ '. The flooring is wood, ceiling and walls are plaster and are all in good condition. The ventilation and atmospheric conditions are normal. There are 10' of shelving occupied with 10' of bound volumes. There is room for expansion with new shelving. The lighting system is very poor. Four tables and three chairs afford good accommodations for users. All of this bureau's records are housed here. New shelving is needed.

ABBREVIATIONS

The Style Manual of the United States Government Printing Office is the authority followed herein.

Art.	Article
Bldg.	Building
Ch.	Chapter
C.C.	County Courthouse
Const.	Constitution
ib., ibid.	Ibidem (same reference as that immediately foregoing)
Ind.	Indiana
Infra	Below
NE.	Northeast
NW.	Northwest
p., pp.	Page, pages
q. v.	Which see
Rev. Stat.	Revised Statutes
Sec.	Section
SE.	Southeast
SW.	Southwest
Supra	Above
U. S.	United States
V., vol., vols.	Volume, volumes

Other abbreviations occasionally used will be obvious from the context.

EXPLANATION TO INVENTORY

The inventory of the records of each bureau is preceded by an explanatory section, giving legal status and functions of each.

Each entry has two parts, or paragraphs: Title and description. Occasionally an entry will have a cross-reference paragraph.

I. The title consists of:

1. Entry number. The entries are numbered consecutively within the county.

2. Title as given on the volume or container, beginning with the keyword, with such phrases of the title as "record of" and "register of", inverted. Titles in capitals, enclosed in parentheses, are supplied by the Historical Records Survey, because either the volume or file has no title or an incorrect title. Words in capitals and lower case, enclosed in parentheses, are supplementary to the title, where it is necessary to explain the type of records more fully.

3. Period covered by the record, showing beginning and ending dates. A dash in place of an ending date denotes a continuous open record.

4. Quantity.

5. Markings, if a series or a part of a series. Where the entry consists of one volume or of v. 1 only, the marking is omitted.

6. Variation in numbering.

7. Missing volumes.

8. Variations in title.

II. The description consists of:

1. A complete description of the record, its content, and its purpose, with a resume of the column headings or subjects treated.
2. Method of indexing or arrangement.
3. Nature of recording.
4. Condition. Unless good or excellent, in which case, it is omitted.
5. Number of pages, averaged for a series.
6. Size, averaged for a series, and is given ⁱⁿ inches unless otherwise specified; hence the inch sign is omitted.
7. Location.

III. Cross references made to other entries.

1. For records which have a separate index.
2. For records having earlier or later recordings under a different title or type of record.
3. For records for which additional information may be found in other entries.

I AGRICULTURAL AGENT

The office of County (Agricultural) Agent was created by legislative enactment in 1913. The act provides that this office shall come into existence only when twenty or more residents of a county who are actively interested in agriculture and domestic science, shall file a petition with the County Board of Education. The petition is then presented to the County Council, who provides appropriations for a salary and expenses for the maintenance of this office. The Board of Education then applies to Purdue University for the appointment of a County (Agricultural) Agent whose appointment is made annually. The Board of Education then ratifies the appointment made by Purdue. The inception date of this office in Jasper County is 1913.

It is the duty of the County (Agricultural) Agent under the supervision of Purdue University, to cooperate with movements for the advancement of agriculture², to give advice to farmers, and aid the county Superintendent of Schools in giving practical education in agriculture and domestic science (Acts 1912, 1927, and 1934; Burns, 28-4911). By an act of 1931, the Home Demonstration Agent, which is supplemental to the County Agent, was created (Acts 1931; Burns, 1933; Stat., 28-5627).

1. ANNUAL NARRATIVE REPORT, 1923--. 14 vols.

Record of activities, showing a summarized account of the outstanding accomplishments of the Agricultural Agent during the preceding years in cornhog, wheat and tobacco contract and 4-H club work. Arranged by subject. Typed. 75 pp. 11 x 9 x $\frac{1}{4}$. C.C., Agent's office.

II AUDITOR

The Auditor is a constitutional officer, elected for a four-year term, and entitled to hold office for not more than eight years in any period of twelve. The Auditor is required to post bond in the amount of ten thousand dollars. (Indiana Const., Art. 6, Sec. 2; Burns, 49-3003.) The inception date of this office in Jasper County is 1841.

The Auditor is the clerk of the Board of Commissioners. He preserves the documents, books, records, maps, and papers deposited in his office; examines and settles all accounts and demands chargeable against Jasper County; keeps an account current with the Treasurer; acknowledges deeds and mortgages executed for the security of trust funds; issues pension certificates; institutes suits on behalf of trust funds; files records of poor relief and reports of charity cases; approves bonds of township trustees; advertises and sells bonds; delivers election supplies to election inspectors; prepares tax duplicates; verifies tax rates; issues tax deeds; acts as custodian of school funds; and accepts bequests for cemeteries. (1 Indiana Rev. Stat. 1852; Acts 1879; Burns, 49-3004 to 49-3018.)

TAXES

Appraisements and Lists

2. ASSESSOR'S BOOK, 1921--. 256 vols.

Record of legal description of lands assessed, showing name of owner, value of lands, value of improvements, and total value. No index.

Handwritten on printed form. 50 pp. 11 x 18 x 3/4. C.C., Assessor's office.

(II AUDITOR)

TAXES --Appraisements and Lists (continued)

3. PERSONAL ASSESSMENT LIST, 1915--. 497 vols.

Record of schedules of personal property for taxing purposes, showing township, city, date, name, address, list of articles and value of same, affidavit, and signatures of assessed and Assessor. Arranged alphabetically by party assessed. Handwritten on printed form. 365 pp.

9 x 14 x 2. C.C., Assessor's office.

4. INTANGIBLE TAX RECORDS, 1923--. 5 vols.

Record of intangibles for taxing purposes, showing name of owner, address, list of holdings, value, and tax assessed. Arranged chronologically..

Handwritten on printed form. 250 pp. 8 x 13 x 2. C.C., Assessor's office.

PLAT BOOKS

5. ASSESSORS' PLAT BOOK, 1915-25. 20 vols.

Record of plats and legal descriptions of lands assessed, showing names of owners, acreage, value of land, value of improvements, total value, and number of plat. Arranged by townships and sections. Handwritten on printed form. 45 pp. 15 x 10 x 3/4. C.C., Assessor's office.

III CLERK

The Clerk of the Circuit Court is a constitutional officer, elected for a four-year term, and not entitled to hold office more than eight years in any twelve-year period. (Indiana Const., Art. 6, Sec. 2; Burns, 49-2701.) The inception date of this office in Jasper County is 1838.

The Clerk preserves all records and writings filed in his office. He keeps a set of dockets for all county courts such as appearance, bar, judgment, and execution. He also keeps an order and final record book. He attends the sessions of the Circuit Court and enters in the proper record book all orders, judgments, and decrees of the court; keeps a complete record of all causes where the title to land is involved, and of criminal causes where the punishment is death or imprisonment. He is authorized to receive all funds ordered to be paid into the court. (2 Indiana Rev. Stat. 1852; Acts 1859, 1867, 1875, 1879 Special Session, 1929, and 1933; Burns, 1933 Stat., 49-2701 to 49-2725.)

OFFICIAL BONDS

6. OFFICERS, REGISTER OF, 1863--. 2 vols. (1-2).

Record of officer and office, showing date of commission, date qualified, amount of bond, name of surety, expiration of office, oath, and township. Indexed alphabetically by office. Handwritten. 200 pp. 16 x 11 x 2. C.C., Clerk's vault.

(CLERK)

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OFFICIAL BONDS (continued)

7. COUNTY OFFICER'S BONDS, 1887-1906. 1 file box.

Record of bonds filed by county officers as prescribed by law, to protect the taxpayers and to insure the faithful performance of duties of officers, showing name, date, witnesses, and seal and signature of Clerk. No index. 18 x 14 x 4. C.C., Clerk's vault.

8. BOND RECORD, CONSTABLE AND JUSTICE, 1865-1925. 1 vol.; 1 file box.

Record showing names of principals, amount, names of sureties, body of agreement, date of execution and oath of office. Vol., indexed alphabetically by principals; 1 file box, arranged chronologically. Handwritten on printed form. Vol., 400 pp. 14 x 9 x 2 $\frac{1}{2}$; 1 file box, 18 x 4 x 4. C.C., Clerk's vault.

9. NOTARIAL BOND RECORD, 1907--. 2 vols. (1-2).

Record of officer's appointment, and his bond, showing name and title of official, date of election or appointment, date of expiration, and record of bond filed. Indexed alphabetically by officer. Handwritten on printed form. 600 pp. 18 x 13 x 2 $\frac{3}{4}$. C.C., Clerk's vault.

10. MISCELLANEOUS BOND RECORDS, 1877--. 4 vols. (1-4).

Record of all county and township officers and their bonds, showing name and title of official, date, amount of bond, and oath of faithful performance of duties. Indexed alphabetically by principal. 1877-99, handwritten on printed form; 1899--, typed on printed form. 600 pp. 16 x 12 x 2 $\frac{1}{2}$. C.C., Clerk's vault.

(CLERK)

CIRCUIT COURT

The Circuit Court is authorized by the Indiana Constitution (Indiana Const., Art. 7, Sec. 11). The thirtieth circuit comprises Jasper County. The inception date of this court in Jasper County is 1838.

The judge of the Circuit Court is elected by the people and the term of office is six years. The court has jurisdiction of law, equity, criminal cases, and settlement of decedent's estates, and of guardianships. It has appellate jurisdiction in certain cases from Justice of Peace courts. (Acts 1881; Burns, 4-303.)

CHANGE OF VENUE

11. CHANGE OF VENUE RECORD, 1912--. 2 vols. (1-2).

Record of court cases brought from other counties through changes of venue, showing names of principals, cause number, date of filing, names of jurors, and expense of trial. Indexed alphabetically by plaintiffs and defendants. Handwritten on printed form. 308 pp. 18 x 12 x 3. C.C., Clerk's office.

CRIMINAL AND CIVIL CASES

12. CIVIL CAUSES, INDEX TO, 1865--. 13 vols. (1-13).

Record of all cases adjudicated by court, showing names of litigants, judgment, amount granted and date of judgment. Indexed alphabetically by plaintiffs and defendants. Handwritten on printed form. 300 pp. 18 x 12 x $1\frac{3}{4}$. C.C., Clerk's vault.

(CLERK)

CIRCUIT COURT - Criminal and Civil Cases (continued)

13. CIVIL CASES, 1855---. 289 file boxes, (1-29, and 160 file boxes not numbered).

Record of legal documents concerning civil suits, showing plaintiff and defendant, cause, number, proceedings, disposition, and date.

Arranged numerically by case numbers. 14 x 12 x 4. C.C., Clerk's vault.

14. STATE CASES, 1866---. 35 file boxes.

Original affidavits and findings of grand jury, true bills, warrants, transcripts, and appeal bonds, showing name of defendant, attorney, nature of charge, witnesses, dates of filing, and disposition of case.

Arranged numerically by case numbers. Handwritten on printed form.

14 x 12 x 4. C.C., 33 file boxes, 1866-1934, Clerk's vault; 2 file boxes, 1935--, Clerk's main office.

15. CRIMINAL CASES, 1866---. 36 file boxes, (1-12, and 24 file boxes not numbered).

Record of original documents in trial cases, showing plaintiff and defendant, criminal charge, date of filing, proceedings and disposition of case. Arranged numerically by case number. 14 x 12 x 4. C.C., Clerk's main office.

16. TRANSCRIPTS OF JUDGMENTS, 1866---. 4 file boxes.

Transcripts of cases rendered by other courts, and filed with the Clerk of this court, showing names of parties to action, and findings of the court. Arranged numerically by case number. 18 x 14 x 4. C.C., Clerk's vault.

(CLERK)

CIRCUIT COURT - Criminal and Civil Cases (continued)

17. BAR DOCKET, 1920---. 1 file box.

Record of the coming term of court for use by attorneys, showing case number, names of litigants and attorneys of the case. Arranged chronologically. 18 x 14 x 4. C.C., Clerk's vault.

18. GRAND JUROR RECORD, 1890-99. 1 vol.

Record of members of grand jury and their activities, showing names of jurors, summary of evidence presented, findings of jury, and fees. Arranged chronologically. Handwritten. 250 pp. 10 x 8 x $\frac{1}{2}$. C.C., Clerk's vault.

19. INDICTMENT RECORD, 1865-1916. 5 vols., (1-4, and 1 vol., not numbered).

Record of grand jury indictments, showing name of defendant, address, charge, and date. Indexed alphabetically by defendant. Handwritten on printed form. 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

20. RECOGNIZANCE BONDS, 1877---. 3 vols. (1, and 1 vol., not numbered; 2 vols., numbered 1).

Record, showing name of principal, sureties, amount, stipulations, and dates. Indexed alphabetically by principal. Handwritten on printed form. 300 pp. 18 x 12 x 3. C.C., Clerk's main office.

21. LIS PENDENS, 1877---. 5 vols. (1-3; 3 vols., numbered 1).

Record of suits pending in which real estate is involved, showing names of parties involved, description of property, dates of filing and recording, amount of judgment and costs, and amount of redemption. Indexed alphabetically by defendant. Handwritten on printed form. 600 pp. 13 x 8 x 4. C.C., Clerk's vault.

(CLERK)

CIRCUIT COURT - Criminal and Civil Cases (continued)

22. DITCH, 1881---. 12 file boxes.

Original papers pertaining to construction and repair of ditches, showing contracts, report of viewers, acceptance reports, blueprints of work, and contracts. Arranged chronologically. 14 x 12 x 4. C.C., Clerk's main office.

23. DITCHES AND DRAINAGE, 1881-1910. 40 file boxes.

Records of court procedure in ditch claims, showing filing date, nature of claim, amount, name of ditch, name and address of claimant, and decision of court. Arranged by ditch. Handwritten on printed form. 4 x 4 x 12. C.C., Clerk's private office.

24. DITCH ASSESSMENT RECORD, 1882---. 10 vols., (17-23, and 3 vols., not numbered).

Record of proceedings and assessments on various drainage ditches, showing name of owner, amount, description of benefited property, date and description of ditch work, and decision on appeal. Indexed alphabetically by petitioner. 1882-1905, handwritten; 1905--, typed. 500 pp., 18 x 12 x 2. C.C., Clerk's vault.

25. INSANE RECORDS, 1869-1931. 3 vols. (2-3, and 1 vol., not numbered); 3 file boxes.

Record of commitments to State insane asylums, showing names, dates of inquest, names of doctors, and date of commitment. Vols., indexed alphabetically by patient; file boxes arranged chronologically. Handwritten on printed form. Vols., 600 pp. 18 x 12 x 3; file boxes, 14 x 12 x 4. C.C., 3 vols., 1881-1931, Clerk's vault; 3 file boxes, 1869-1925, Clerk's main office.

(CLERK)

CIRCUIT COURT - Criminal and Civil Cases (continued)

26. NATURALIZATION RECORD, 1870---. 10 vols.

Record of applications for citizenship, showing petition, name and personal statistics, renunciation of former allegiance, oath of allegiance to U. S., affidavits of applicants, and witnesses. Indexed alphabetically by petitioner. Handwritten on printed form. 300 pp. 17 x 11 x 1. C.C., Clerk's vault.

COURT PROCEEDINGS

27. ENTRY DOCKET, (GENERAL), 1879-1914. 6 vols., (I-VI).

Record of civil cases, showing date, case number, parties to action, kind of action, filing date, attorneys, and judgment. Indexed alphabetically by plaintiff and defendant. Handwritten on printed form. 500 pp. 18 x 12 x 2. C.C., Clerk's main office.

28. ISSUE DOCKET CIVIL CASES, 1879-89. 3 vols. (1-3).

Record of cases filed with the Clerk, showing date, case number, plaintiff and defendant, nature of suit, and attorneys. Arranged chronologically. Handwritten on printed form. 300 pp. 18 x 12 x 2. C.C., Clerk's main office.

29. DOCKETS, (COMBINED), 1865-1913. 24 vols., (2-24; 2 vols., numbered 4).

Record of all cases set for trial, showing case number, principals to suit, attorneys, nature of action, and date of trial. Arranged numerically by case number. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., Clerk's vault.

For later records, see entries 30, ~~31, 32~~, 33.

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COURT PROCEEDINGS (continued)

30. CIVIL DOCKET, 1913---. 6 vols.

Record of civil cases, showing names of parties, nature of action, dates of filing and disposition, names of attorneys, and minutes.

Arranged numerically by case number. Handwritten on printed form. 1000 pp. 11 x 13 x 5. C.C., Clerk's vault.

~~For earlier records, see entry 29.~~

31. CRIMINAL DOCKET, 1913---. 2 vols.

Record of criminal cases filed, showing date, name of defendant, charge, attorneys, court proceedings, and case number. Arranged numerically by case number. Handwritten on printed form. 1000 pp. 11 x 13 x 3. C.C., Clerk's vault.

~~For earlier records, see entry 29.~~

32. DITCH DOCKET, 1914---. 1 vol.

Record of cases filed in ditch matters, showing names of parties concerned, nature of petition, names of attorneys, and minutes. Arranged numerically by case number. Handwritten on printed form. 250 pp. 11 x 13 x 2. C.C., Clerk's vault.

~~For earlier records, see entry 29.~~

33. MISCELLANEOUS DOCKET, 1914---. 1 vol.

Record of all actions, not civil, ^{as} criminal, ditch, or probate, showing names of parties concerned, nature of action, dates of filing and disposition, and minutes. Arranged numerically by case number. Handwritten on printed form. 350 pp. 11 x 13 x 3. C.C., Clerk's vault.

~~For earlier records, see entry 29.~~

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COURT PROCEEDINGS (continued)

34. ORDER BOOK, CIVIL, 1865--. 55 vols. (1-55).

Record of court orders, showing parties in action, attorneys, order of court, and date. Indexed alphabetically by plaintiff and defendant. 1865-1905, handwritten, 1906--, typed. 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

35. JUDGMENT DOCKET, 1886--. 11 vols. (2-10; 2 vols., not numbered).

Record of the disposition of court cases, showing number of cause, parties to action, judgment rendered, amounts, and date. Indexed alphabetically by defendant. Handwritten on printed form. 300 pp. 18 x 12 x 2. C.C., Clerk's vault.

36. FINAL OR COMPLETE RECORD, 1865--. 16 vols. (2-14; 3 vols., numbered 1).

Complete record of papers filed for action, showing names of parties to action, names of attorneys, kind of action, minutes and proceedings, and final judgment. Indexed alphabetically by plaintiff and defendant. 1865-1905, handwritten; 1905--, typed. 300 pp. 18 x 12 x 2. C.C., Clerk's vault.

EXECUTIONS

37. EXECUTION DOCKET, 1866--. 9 vols. (1-9).

Record of performance orders issued to Sheriff, showing date, parties affected, nature of judgment, amount, dates of delivery and return, and Sheriff's return. Indexed alphabetically by plaintiffs and defendants. Handwritten on printed form. 300 pp. 18 x 12 x 2. C.C., Clerk's main office.

(CLERK)

EXECUTIONS- (continued)

38. EXECUTION, (ISSUED), 1876--. 17 file boxes.

Record of all executions issued to the Sheriff to satisfy judgments granted, showing names of parties, dates, and amounts. Arranged chronologically. Handwritten on printed form. 12 x 4 x 18. C.C., Clerk's vault.

39. ORDER OF SALES, 1916--. 9 file boxes.

Record of original papers issued, ordering sale of real estate, showing copy of court orders, Sheriff's return of sale, and proof of notice given of sale. Arranged chronologically. Handwritten on printed form. 12 x 4 x 18. C.C., Clerk's vault.

40. SALE DOCKET, ORDER OF, 1897--. 3 vols. (1-3).

Record of actions in sale of real estate to satisfy judgments, showing names of litigants, date of judgment, Sheriff's notices, and final disposition. Indexed alphabetically by plaintiff and defendant. Handwritten and typed on printed form. 600 pp. 18 x 12 x 3. C.C., Clerk's vault.

41. SHERIFF'S CERTIFICATES OF SALES, 1881-1901. 1 file box.

Sheriff's original certificates of sales, showing names of plaintiffs and defendants, amount of sale, description of property, to whom sold, and Sheriff's return. No index. Handwritten on printed form. 18 x 14 x 4. C.C., Clerk's vault.

42. (PRAECIPE BOOK), 1869--. 4 vols.

Record of notices of impending law suits, showing names of parties to action, attorneys, and kind of action. Arranged chronologically. Hand-

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EXECUTIONS- (continued)

written on printed form. 500 pp. 12 x 14 x 1 $\frac{3}{4}$. C.C., Clerk's vault.

43. SUPPORT DOCKET, 1928--. 1 vol.

Record of persons paying and receiving support, showing case number, date, payer, ~~and~~ payee, and amount. Arranged numerically by case number. Handwritten on printed form. 200 pp. 16 x 12 x 1 $\frac{1}{2}$. C.C., Clerk's vault.

PROBATE CASES

44. PROBATE CASES, 1865--. 106 file boxes. (1-30, and 76 file boxes, not numbered).

Record of original papers in probate of estates, showing letters of administrator and executor, inventory and appraisal of property, petitions, and reports on sale. Arranged numerically by case number. 12 x 4 x 18. C.C., 98 file boxes, 1865-1932, Clerk's vault; 8 file boxes, 1932-- , Clerk's main office.

45. WILLS, RECORD OF, 1864--. 5 vols. (1-5).

Record of wills entered for probate, showing name of testator, contents of wills, affidavits of witnesses, and date of filing for probate. Indexed alphabetically by title of estate. 1864-1905, handwritten; 1905-- typed. 500 pp. 18 x 12 x 2. C.C., Clerk's office.

46. WILLS, (COPIES), 1865--. 7 file boxes.

Record of copy of wills, probated or placed on record. No index. 12 x 4 x 18. C.C., Clerk's vault.

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PROBATE CASES, (continued)

47. GUARDIANSHIP, 1898--. 7 file boxes.

Record of guardian's reports regarding management of ward's property and care of ward, showing name of guardian and ward, reports on maintenance and property management, filing date, and date of disposal of case. Arranged chronologically. Handwritten on printed form. 14 x 12 x 4. C.C., Clerk's main office.

48. ADMINISTRATOR'S, EXECUTOR'S, AND GUARDIAN'S BONDS, RECORD OF 1865--. 7 vols.

Record of surety bonds in handling estates, showing name of principal, sureties, amount, stipulation, and date. Indexed alphabetically by principals. Handwritten on printed form. 300 pp. 18 x 12 x 2. C.C., Clerk's main office.

49. INVENTORY RECORD, 1865-1908. 5 vols. (1-3, and 2 vols., not numbered).

Record of inventories of property of deceased persons, showing report of administrator, kind of property, value and name of estate, and disposal. Indexed alphabetically by estate. Handwritten on printed form. 600 pp. 18 x 11 x 3. C.C., Clerk's vault.

50. PARTITION RECORD, 1866--. 7 vols. (1-7).

Record of suits filed for partition of real estate, showing names of principals, description of property. Commissioners and appraisers reports, and action of court. Indexed alphabetically by defendants. 1866-1905, handwritten; 1906--, typed. 300 pp. 18 x 12 x 2. C.C., Clerk's vault.

(CLERK)

PROBATE CASES- (continued)

51. ADMINISTRATORS AND GUARDIANS SALES OF REAL ESTATE, RECORD OF, 1867-1927. 6 vols. (1-6).

Record of proceedings in cases of real estate sales, showing date, name of guardian and ward, Clerk's minutes on proceedings, papers filed, and orders entered. Indexed alphabetically by guardian and ward. 1867-1906, handwritten; 1906-27, typed. 600 pp. 18 x 12 x 3. C.C., Clerk's vault.

52. SALES BILLS, SALES OF PERSONAL PROPERTY OF DECEDENTS, RECORD OF, 1852-1904. 2 vols. (A-B).

Record of sales of personal property of decedents, showing name of estate, name of article, amount, and to whom sold. Indexed alphabetically by decedent. Handwritten on printed form. 600 pp. 18 x 13 x 3. C.C., Clerk's vault.

For later records, see entry 59.

COURT PROCEEDINGS OF PROBATE CASES

53. PROBATE COURT DOCKET, CIRCUIT COURT, 1882-83. 1 vol.

Record of probate cases, showing cause number, name of attorney, estate title, kind of action, filing date, and court proceedings. Arranged chronologically. Handwritten on printed form. 300 pp. 18 x 12 x 2. C.C., Clerk's main office.

For later records, see entries 27, 29.

(CLERK)

COURT PROCEEDINGS OF PROBATE CASES -(continued)

54. ESTATE DOCKET, 1913--. 1 vol.

Record of cases filed for probate, showing names of attorneys and estate, case number, dates of filing and disposition, and minutes. Arranged numerically by case number. Handwritten on printed form. 500 pp. 11 x 13 x 3. C.C., Clerk's vault.

For earlier records, see entry 29.

55. GUARDIAN'S DOCKETS, 1867--. 4 vols.

Record of guardianship cases and petitions seeking permission to sell real estate of decedents, showing orders of court, findings of court, records of sale, final disposition of proceeds, name of ward, name of guardian, description of property, if any, date case was filed, and date of disposition. Indexed alphabetically by ward. Handwritten. Condition fair. 300 pp. 18 x 12 x 2. C.C., Clerk's main office.

56. ADMINISTRATOR'S AND EXECUTOR'S REPORT, RECORD OF, 1871-1913.

2 vols. (A-B).

Reports concerning assets of estates and disposition of same, with orders, showing names of parties concerned, inventory of assets, valuation, and date of acceptance of report. Indexed alphabetically by decedent. Handwritten. 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

57. GUARDIAN'S REPORT, RECORD OF, 1869-83. 2 vols. (A-B).

Record of reports of guardians on funds collected and other assets, with disposition on behalf of ward, showing name of estate, names of minors or wards, and description and value of property. Indexed alphabetically

(CLERK)

COURT PROCEEDINGS OF PROBATE CASES- (continued)

by minor or ward. Handwritten. 300 pp. 18 x 12 x 2. C.C., Clerk's main office.

58. CLAIM AND ALLOWANCE DOCKET, (CRIMINAL COURT), 1876--. 6 vols. (1-6).

Record of claims in transcript, entered in estate cases, showing executor or administrator, title of estate, surety bond, claimant, kind of claim, disposition of case, and date. Indexed alphabetically by plaintiff and defendant. Handwritten on printed form. 600 pp. 19 x 13 x 3. C.C., Clerk's vault.

59. ORDER BOOK, PROBATE, 1853--. 19 vols. (A-S).

Record of Circuit Court orders in probate cases, showing title of estate, executor or administrator, value of estate, and authority to dispose of case. Indexed alphabetically by plaintiff and defendant. 1853-1906, handwritten; 1906--, typed. 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

60. MISCELLANEOUS ORDER BOOK, CIRCUIT COURT, (PROBATE MATTER^s) 1898--. 3 vols. (1-3).

Record of court orders ^{and} estate cases, showing admittance of attorney, appointments, oaths, date of action, and disposition of case. Indexed alphabetically as to nature of proceedings. 1898-1906, handwritten; 1906--, typed. 300 pp. 18 x 12 x 3. C.C., Clerk's main office.

JUVENILE CASES AND PROCEEDINGS

61. JUVENILE COURT, (PAPERS), 1913--. 1 file.

Record of petitions, showing request to make minor child a ward of court,

(CLERK)

JUVENILE CASES AND PROCEEDINGS- (continued)

reason for request, name of child and complainant, case number, and date. Arranged numerically by case number. 14 x 12 x 4. C.C., Clerk's vault.

62. JUVENILE COURT DOCKET, 1908--. 2 vols. (1-2).

Record of juvenile cases tried in Circuit Court, showing case number, parties concerned, parent or guardian, court proceedings, and rulings. Arranged numerically by case number. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., Clerk's vault.

COMMON PLEAS COURT

The Common Pleas Court was established by an act of 1852. (Acts 1852). The judges were elected at regular elections for terms of four years. The inception date of this court in Jasper County is 1853. Because of the inadequacies of this court, it was abolished by an act of 1873. The jurisdiction was transferred to the Circuit Court. (Acts 1873, Chap. 29, p. 87.)

The Common Pleas Court had jurisdiction in matters relating to probate of wills; appointment of guardians of persons of unsound mind, and other legal disabilities; on matters relating to executors and administrators; civil ^{range} matters from fifty to one thousand dollars except in cases of slander, libel, breach of marriage contract, action of official bond, or where the title of real estate shall be in issue; and criminal jurisdiction in cases which are not felonies and which are not triable by a Justice of the Peace. (Acts 1852.)

(CLERK)

CASES AND COURT PROCEEDINGS

63. COMMON PLEAS (PAPERS), 1867-72. 5 file boxes.

Record of original papers of Circuit Court, showing names of litigants, cause of action, and filing date. Arranged numerically by case number. Handwritten on printed form. 14 x 12 x 4. C.C., Clerk's vault.

64. APPEARANCE DOCKET, 1859-81. 2 vols. (2 vols. numbered 2).

Record of appearance docket, showing name of administrator or estate, nature of proceedings, names of attorneys and claimants, date and amounts of claims, and minutes. Indexed alphabetically by estate. Handwritten on printed form. 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

65. ORDER BOOK, 1868-72. 1 vol. (5).

Record of orders of the proceedings, showing plaintiff and defendant, complaint, and finding of court, and date. Indexed alphabetically by plaintiff and defendant. Handwritten on printed form. 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

66. ALLOWANCE DOCKET, 1853-80. 1 vol. (A).

Record of allowances in court, showing date, case number, name of administrator, estate title, date of allowance, amount, recipient, credits on payments, and receipt of satisfaction. Indexed alphabetically by title of estate. Handwritten on printed form. 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

ELECTIONS

67. NOMINATIONS OF CANDIDATES, 1912-14. 2 file boxes.

Record of nominated candidates for office, showing

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ELECTIONS (continued)

name of candidate, politics, date, and office. ~~No index.~~ *verify*

4 x 4 x 12. C.C., Clerk's private office.

68. ABSENT VOTERS, RECORD OF, 1936. 1 vol.

Record showing a list of voters who were absent from city during the primary election and ^{who} voted by sending their ballots by mail. Arranged by precincts. Handwritten on printed form. 400 pp. 15 x 16 x 1½. C.C., Clerk's vault.

LICENSES

Marriage

69. MARRIAGE LICENSE, APPLICATIONS FOR, 1865--. 3 file boxes, 11 vols. (2,5-14).

Record of ~~all~~ applications made out by parties, in securing a license to be married, showing names of applicants, occupation, age, race, date, and witnesses. File boxes, arranged chronologically; vols., indexed alphabetically by applicant. Handwritten on printed form. File boxes, 18 x 14 x 4; vols., 500 pp. 18 x 12 x 2. C.C., Clerk's vault.

70. MARRIAGE RETURNS, 1870--. 17 file boxes, 5 vols. (1-4, and 1 vol., not numbered).

Record of marriage licenses and returns, showing date, names of husband and wife, performing officer, and date filed. File boxes, arranged chronologically; vols., indexed alphabetically by bride and groom.

(CLERK)

LICENSES - Marriage (continued)

File boxes, 18 x 14 x 4; vols., 300 pp. 16 x 12 x 2 $\frac{1}{2}$. C.C., 3 file boxes, 1870-90, Clerk's private office; 14 file boxes, 1890--., 5 vols., 1865-1910, Clerk's vault.

Professional

71. LICENSED AND REGISTERED PHYSICIANS AND ACCOUCHEURS, RECORD OF, 1897--. 2 vols.

Record of physicians and midwives, their qualifications and addresses of business, showing requirements of the applicant for license to practice and register in lieu of license. Indexed alphabetically by applicant. Handwritten on printed form. 200 pp. 15 x 11 x 5/8. C.C., Clerk's vault.

72. DENTIST'S REGISTER, 1897--. 1 vol.

Record of dentists registering to practice, showing name and age of applicant, address, location of office, and transcript of license. Indexed alphabetically by applicant. Handwritten on printed form. 200 pp. 15 x 11 x 5/8. C.C., Clerk's vault.

73. TRAINED NURSES, REGISTER OF, 1908--. 1 vol.

Register of all nurses that are qualified, showing name of nurse, dates of registration and issuance ^{of license}, qualifications of applicant, age, address, and copy of license. Indexed alphabetically by applicant.

(CLERK)

LICENSES - Professional (continued)

Handwritten on printed form. Condition fair. 50 pp. 9 x 8 x 5/8.

C.C., Clerk's vault.

74. VETERINARY LICENSE RECORD, 1901-~~02~~. 1 vol.

Record of veterinary licenses, showing name, age, description and education of applicant, date of application, record of certificate issued, and qualifications. Arranged chronologically. Handwritten on printed form. 200 pp. 16 x 10 x 5/8. C.C., Clerk's vault.

75. JUNK DEALER'S RECORD, 1905--. 1 vol.

Record of junk dealer's licenses, showing name of dealer, residence, his business address, age, copy of license, by whom issued, and fee. Indexed alphabetically by applicant. Handwritten on printed form. 200 pp. 14 x 8 x $\frac{5}{4}$. C.C., Clerk's vault.

76. POULTRY DEALER'S LICENSE, 1917--. 2 vols. (1-2).

Record of poultry dealer's application, and copy of license for dealing in poultry, showing name of applicant, addresses of business and residence, age, description, date of application, and date of issuance of license. No index. Handwritten on printed form. 200 pp. 16 x 10 x 5/8. C.C., Clerk's vault.

77. FISHING LICENSE, 1917-27. 1 file box.

Record of recipients of fishing licenses, showing name, amount paid, and date of issue. Arranged chronologically. Handwritten on printed form. 4 x 4 x 12. C.C., Clerk's private office.

(CLERK)

REGISTERS

Business

78. PATENT RIGHT RECORD, 1869-1913. 1 vol.

Record of patent rights filed with Circuit Court Clerk, showing date, patentee, address, and description of article patented. Indexed alphabetically by patentee. Handwritten. 300 pp. 16 x 11 x 1 $\frac{1}{2}$. C.C., Clerk's vault.

79. ESTRAY RECORD, 1865-1909. 1 vol.

Record of straying domestic animals impounded, showing date found, type of animal, description, to whom and when disposed, amount received, and purchaser. Arranged chronologically. Handwritten on printed form. 300 pp. 15 x 11 x 1 $\frac{1}{2}$. C.C., Clerk's vault.

80. INSURANCE, 1910-13. 1 file box. {1911-1913, missing}.

Record of insurance companies licensed to transact business in county, showing name of company, name of agent, date, conditions, and activities. Arranged chronologically. 4 x 4 x 12. C.C., Clerk's private office.

Miscellaneous

81. OPTOMETRY RECORD, 1907-17. 1 vol.

Record of all optometrists, showing name of applicant, certificate of registration, qualifications of applicant, and business and residence address. Arranged chronologically. Handwritten on printed form. Condition fair. 200 pp. 15 x 8 x 3 $\frac{3}{4}$. C.C., Clerk's vault.

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REGISTERS - Miscellaneous (continued)

82. TAX PAYERS, (INHERITANCE), INDEX TO, 1936. 1 file box.

Index to record of persons registered to pay inheritance tax, showing names, title of estate, amount assessed, and date paid. 14 x 12 x 4. C.C., Clerk's office.

83. CENSUS, JASPER COUNTY, 1880. 1 vol.

Record of all persons in ~~the~~ county, showing name, residence, and age. No index. Handwritten on printed form. 500 pp. 15 x 10 x 1 $\frac{1}{2}$. C.C., Clerk's vault.

84. JURORS, REGISTER OF, 1901--. 2 vols.

Record of jurors, showing the names and addresses, number of days served, mileage, fees, and date. Arranged chronologically. Handwritten on printed form. 300 pp. 16 x 10 x 2. C.C., Clerk's vault.

85. WITNESS REGISTER, 1877-1915. 2 vols. (1-2).

Record of witnesses who have testified, showing names, case number, purpose, fees and costs, Sheriff's fees, and dates. Arranged chronologically. Handwritten on printed form. 100 pp. 10 x 8 x $\frac{5}{4}$. C.C., Clerk's main office.

86. STATE BOARD OF ACCOUNTS, REPORTS OF, 1916--. 1 file box.

Reports of the State board of accounts on the condition of county office. Arranged chronologically. 14 x 4 x 18. C.C., Clerk's vault.

FEE AND CASH BOOKS

87. FEE BOOK - CIVIL CASES, 1865--. 45 vols. (1-45).

Continued from page 1866

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FEE AND CASH BOOK (continued)

Record of fees and proceedings in civil cases, showing case number, from whom collected, amount, reason, and date paid. Indexed alphabetically by plaintiff and defendant. 500 pp. 18 x 12 x 2. C.C., Clerk's main office.

88. FEE BOOK - CRIMINAL CASES, 1881--. 8 vols. (2-9).

Record of fees and costs paid in criminal cases, showing defendant, cause number, reason for penalty, amount, and date received. Indexed alphabetically by defendant. Handwritten on printed form. 500 pp. 18 x 12 x 2. C.C., Clerk's main office.

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FEE AND CASH BOOKS (continued)

89. FEE BOOK, PROBATE, 1869--. 9 vols. (2-9, and 1 vol., not numbered).

Record of fees in estate matters, showing date received, amount, payer, case number, and cause. Indexed alphabetically by decedent. Handwritten on printed form. 500 pp. 18 x 12 x 3. C.C., Clerk's vault.

90. FEES AND FUNDS HELD IN TRUST, REGISTER OF, 1880--. 4 vols. (1-3, and 1 vol., not numbered).

Record of funds in trust, showing name of trust, for whom paid ~~in~~, title of cause, amount, book and page number, and date paid out. Arranged alphabetically by trust. Handwritten on printed form. 300 pp. 18 x 13 x 2 $\frac{1}{2}$. C.C., Clerk's vault.

91. GUARDIANS FEE BOOKS, 1909--. 2 vols. (1-2).

Record of fees collected in guardianship cases, showing fees and costs collected and the names of parties concerned. Arranged numerically by case numbers. Handwritten on printed form. 300 pp. 18 x 12 x 2. C.C., Clerk's vault.

92. FEE BOOK, (COMMON PLEAS COURT), 1864-73. 3 vols. (5-7)

Record of fees collected as costs ⁱⁿ civil cases, showing date, case number, parties in action, fees collected, plaintiffs and defendants costs, and receipts. Indexed alphabetically by plaintiff and defendant. Handwritten on printed form. 500 pp. 15 x 11 x 2. C.C., Clerk's vault.

93. CASH BOOK, 1886-1925. 5 vols. (1-3, and 2 vols., not numbered)

Record of cash received and disbursed, showing date, payer, pages, and

(CLERK)

FEE AND CASH BOOKS (continued)

cause number. Arranged chronologically. Handwritten on printed form.
300 pp. 18 x 13 x 2. C.C., Clerk's vault.

MAPS

94. KANKAKEE VALLEY, MAP OF THE, not dated. 1 map.

Physical communications map, showing the Kankakee valley, in Lake, Newton, and Jasper counties, ditches, railroads, streams, roads, farm plats, owners of various properties, elevations, and soil conditions in relation to drainage. Drawn by F. Knight, Shelby, Ind. Blueprint. Scale, 2" to 1 mile. 24 x 48. C.C., Clerk's vault.

95. DRAINAGE DITCHES, 1896-1926. 62 maps.

Physical maps of drainage ditches, showing variations of altitudes, and soils and water levels through which the ditches pass. Scale, horizontal, 1" to 400'; vertical, 1" to 4'. 26 x 48. C.C., Clerk's vault.

96. ORIGINAL MAP OF DRAINAGE DITCHES, 1894-96. 71 maps.

Physical and original maps of drainage ditches filed with the Supreme Court of Indiana. Drawn by H. B. Mumay. Colored, blueprint, and printed. Scale, 200' to 1". 54 x 18 x $\frac{1}{4}$. C.C., Clerk's vault.

97. RAILROAD RIGHT-OF-WAY, MAP OF, 1915. 1 map.

Certified map of the railroad company's permanent and final route, showing profile and right-of-way through Jasper County. Published by directors of Lafayette and Northwestern Railroad. Blueprint. Scale, horizontal, 1" to 400'; vertical, 1" to 20'. 288 x 14. C.C., Clerk's vault.

IV COMMISSIONERS, COUNTY

The Board of Commissioners is a statutory body comprising three members elected for a term of three years. Elections are so arranged that one member shall retire each year. (1 Indiana Rev. Stat. 1852; Acts 1929; Burns, 1933 Stat., 26-601.) Jasper County had a Board of Commissioners prior to 1852 which was provided for in the Constitution of 1816. The inception date of this office in Jasper County is 1838.

The Board of Commissioners holds twelve monthly sessions. It makes orders respecting the property of the county, sells, purchases, takes care of, and preserves the property. It allows all accounts chargeable against the county not otherwise provided for and directs the raising of sums necessary for expenses, audits accounts of all officers, provides election supplies, and maintains highways. It may abolish or change township or precinct boundary lines, establish libraries and hospitals, aid war veterans, pay bounties, offer rewards, and appoint deputy sheriff, highway, and drainage commissioners. (1 Indiana Rev. Stat. 1852, Acts 1863, 1865, 1879 Special Session, 1885, 1897, 1913, 1921, and 1929; Burns, 1933 Stat., 26-601 to 26-639.)

ROADS, BRIDGES, DITCHES

98. PUBLIC IMPROVEMENT, RECORD OF, 1864-65. 1 vol.

Record of Commissioners' sessions, showing considerations on improvement petitions, deliberations, and final action. Arranged chronologically. 500 pp. 18 x 11 x 3. C.C., Clerk's vault.

(COMMISSIONERS, COUNTY)

ROAD, BRIDGES, DITCHES (continued)

99. DITCH RECORD, 1901-~~03~~3. 1 vol., (5).

Record of petitions to County Commissioners for ditches, showing owners of land affected, legal description of lands, estimated cost of ditch, estimate of benefit to lands. Indexed alphabetically by ditch name. Handwritten. 592 pp. 13 x 18 x 3. C.C., Surveyor's office.

PROCEEDINGS

100. EVIDENCE OF DESTROYED RECORDS, 1865-81. 2 vols. (2 vols. numbered 1).

Record of proceedings to restore records after destruction of court house in fire of 1864. Indexed by record destroyed. Handwritten. 600 pp. 18 x 13 x 3. C.C., Clerk's vault.

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V CORONER

The office of Coroner was created by the Constitution of Indiana. He is elected at the regular election and serves a term of two years. There is no prohibition as to the number of times he can be re-elected. The Coroner is required to post a five thousand dollar bond to insure the faithful performance of his duties. (Indiana Const. 1851, Art. 6, Sec. 2.) The office of Coroner was in existence before 1851 by virtue of the Constion of 1816. The inception date of this office in Jasper County is 1838.

The Coroner is required to investigate violent deaths and deaths of suspicious ^{nature} means. He performs the duties of the Sheriff when the Sheriff is absent or otherwise incapacitated from serving. (2 Indiana Rev. Stat. 1852; Acts 1871, 1879 Special Session, and 1933; Burns, 1933 Stat., 49-2901 to 49-2915.)

101. INQUESTS, 1867--. 2 file boxes.

Record of post mortem inquiries by Coroner in cases of violent or unexplained deaths, showing name of deceased, residence, age, place of death, affidavits of witnesses, depositions, summons, and Coroner's verdict. Arranged chronologically. 16 x 10 x 5. C.C., Clerk's office.

VI HEALTH COMMISSIONER

By legislative enactment in 1891, the office of Health Commissioner was created. He is elected by the County Commissioners to serve for a term of four years. The inception date of this office in Jasper County is 1891.

It is his duty to safeguard the health and to promote sanitary systems for the citizens of the county. He is also required to study and check contagious diseases in the various communities, wherever and whenever possible, and advise and counsel various persons interested in the control of diseases. He is required to maintain records of births, deaths, marriages, make dairy inspections, food inspections, and hold examinations of pupils in the various schools of Jasper County at regular intervals. (Acts 1891; Burns, 1933 Stat., 35-108.)

102. BIRTHS, RECORD OF, 1882--. 7 vols.

Record of statistics required on birth certificates, showing name of child, sex, race, color, date and place of birth, number of children in family, and family history. Indexed alphabetically by names of children. Handwritten on printed form. 200 pp. 11 x 16 x 1 $\frac{1}{2}$.
Office of Dr. A. L. Kresler, Pres. Board of Health, Rensselaer, Ind.

103. MARRIAGE RECORD, 1910--. 2 vols.

Record of statistics required on marriage licenses, showing names of both contracting parties, ages, color, occupations, birthplaces, disease records, and record of parents of both. Indexed alphabetically by grooms. Handwritten on printed form. 300 ~~pp~~ x 17 x 13 x 2. Office of Dr. A. R. Kresler, President Board of Health, Washington St.,
Rensselaer, Ind.

(HEALTH COMMISSIONER)

104. CONTAGIOUS DISEASES, RECORD OF, 1910--. 1 vol.

Record of contagious diseases, showing name of disease, name of patient, age, sex, color, address, number of family members, name of physician, date quarantined, and when lifted. Indexed alphabetically by patients. Handwritten on printed form. 339 pp. 16 x 11 x 2. Office of Dr. A. R. Kresler, President Board of Health, Rensselaer, Ind.

105. RETURN OF DEATH, RECORD OF, 1882--. 3 vols.

Record and statistics of persons deceased, showing date of death, name of deceased, age, cause of death, life history, attending physician, and place of burial. Indexed alphabetically by names of deceased. Handwritten on printed form. 327 pp. 16 x 11 x 1-3/4. Office of Dr. A. R. Kresler, President Board of Health, Rensselaer, Ind.

VII PUBLIC WELFARE, BOARD OF

The Board of Public Welfare of Jasper County consists of five persons having a recognized interest in and knowledge of the problems of public welfare. The board is appointed by the judge of the Circuit Court; at least two members must be women and not more than three members may be adherents of any one political party. (Acts 1936; Burns, 1933 Stat., 52-1118.) The inception date of this board in Jasper County is 1936.

Subject to the rules and regulations of the State Department of Public Welfare, the county board is charged with the administration of assistance to dependent children in their own homes, old age assistance, services and assistance to persons otherwise handicapped, the care and treatment of the dependent, neglected and handicapped children, children in danger of becoming delinquent, and other welfare activities as may be delegated to it by the State Department of Public Welfare, under the provisions of the act, including services connected with the assistance to the blind.

The director, who is appointed by the Board of Public Welfare of Jasper County under the supervision of the Circuit Court, performs the functions of probation officer and agent of the court. (Acts 1936; Burns, 1933 Stat., 52-1119, 52-1120.)

A Board of Childrens' Guardians, which was established in 1889 to care for neglected children, was abolished by the 1936 act and jurisdiction was transferred to the Board of Public Welfare (Acts 1936; Burns, 1933 Stat., 52-1121).

(PUBLIC WELFARE, BOARD OF)

All jurisdiction vested in county boards pertaining to welfare work was transferred to the Board of Public Welfare in 1936. (Acts 1936; Burns, 1933 Stat., 52-1408).

106. PUBLIC WELFARE, BOARD OF, 1936--. 1 file box.

Record of appointments of the members of County Welfare Board, showing date, name of appointee, position, and duty. No index. 14 x 12 x 4. C.C., Clerk's office.

VIII RECORDER

The Recorder is a constitutional officer elected for a four-year term. He is nominated in the primary and elected in the regular election, and is not eligible to hold office for more than eight years in any twelve-year period (Indiana Const., Art. 6, Sec. 2; 1 Rev. Stat. 1852; Acts 1901; Burns, 1933 Stat., 49-3201). The inception date of this office in Jasper County is 1838.

It is his duty to enter upon the books of his office at the time they are executed, all satisfactions, cancelations, and assignments, of whatever kinds; attest the release of mortgages, leases, or other instruments required by law to be recorded, record every conveyance or other instrument entitled and required by law to be recorded, to keep special records of cemetery deeds, cemetery associations, farm names, chattel mortgages, and miscellaneous instruments. (1 Indiana Rev. Stat. 1852; Acts 1855, 1875 Special Session, 1905, 1913, 1919, 1925, 1927, and 1931; Burns, 1933 Stat., 49-3203 to 49-3235.)

GRANTS, TITLES, AND DEEDS

107. DEED RECORDS, GENERAL INDEX TO, GRANTEE AND GRANTOR, 1838--,
34 vols. (2 sets, 1-17).

Index, showing grantors and grantees, in separate volumes, kind of deed, date, amount, description of property, date recorded, and book and page number. Arranged alphabetically by grantors and grantees in separate volumes. Handwritten on printed form. 550 pp. 18 x 12 x 3. C.C., Recorder's file room.

(RECORDER)

GRANTS, AND TITLES, AND DEEDS, (continued)

108. DEED RECORDS, 1838--. 119 vols. (1-119).

Record of conveyances of real estate, showing names of grantor and grantee, description of property, consideration, dates of executing and recording. Indexed alphabetically by grantor and grantee. 1838-1913, handwritten; 1914--, typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

109. BOUNDARY CHANGE, 1855--. 1 vol.

Record of deeds and instruments which had to be altered because of change in county boundary lines, showing names of owners, new description of land, and date of recording. Indexed alphabetically by grantor and grantee. Typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

110. TAX TITLE DEED RECORD, 1865--. 5 vols. (1-5).

Record of deeds acquired by payment of taxes on delinquent property at Sheriff's sales, showing former and present owners, description of property, amount of taxes, amount paid, including penalty and fees. Indexed alphabetically by ~~former~~ and present owners. 1865-1910, handwritten; 1911--, typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

111. QUIET TITLE DEED RECORD, 1911--. 2 vols. (2 vols. numbered 1).

Record of proceedings in court to quiet title, showing parties in action, date, description of property, hearing and decision by court. Indexed alphabetically by plaintiffs, and defendants. Typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

(RECORDER)

GRANTS, AND TITLES, AND DEEDS- (continued)

112. CEMETERY DEED RECORD, 1925---. 1 vol.

Record of deeds issued to purchaser of cemetery lots, showing grantor and grantee, date, consideration, description, location, of lot, and date of recording. Indexed alphabetically by grantees. Typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

113. WABASH AND ERIE CANAL LANDS, 1850-53. 1 vol.

Record of canal lands purchased, showing number of land patent, purchaser, description, price per acre, total amount, entry number, and date of sale. Arranged chronologically. Handwritten on printed form. 50 pp. 13 x 8 x $\frac{1}{2}$. C.C., Recorder's file room.

114. SWAMPLAND PATENTS, RECORD OF, 1854---. 7 vols. (1-7).

Record of swampland patents, granted by the State of Indiana, showing name of grantee, description of property, amount, and date of issuance. Indexed alphabetically by grantor and grantee. 1854-1910, handwritten; 1910--, typed on printed form. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

115. INDIANA SWAMPLAND, 1854-67. 1 vol.

Record of correct tracts of State swamplands in county, showing description by township, section, and range, price per acre, acreage, total amount, purchaser, and date of sale. Arranged alphabetically by townships. Handwritten. 300 pp. 18 x 11 x 1. C.C., Recorder's file room.

(RECORDER)

GRANTS, AND TITLES, AND DEEDS, (continued)

116. EVIDENCE OF LOST TITLES, 1865-77. 1 vol.

Record of restablishing lost or destroyed title papers or deeds, showing name of owner, description of property, affidavits of claimant, date, and notarial acknowledgment. Indexed alphabetically by claimants. Handwritten. 200 pp. 13 x 8 x 1. C.C., Recorder's file room.

117. TRACT BOOK, 1838-56. 1 vol.

Record of original grants of lands purchased direct ^{by} from U. S. Government, showing description by townships, section, and range, acreage, price, number of certificate, purchaser, and date of sale. Arranged by townships, sections, and range. Handwritten on printed form. 234 pp. 18 x 11 x $\frac{3}{4}$. C.C., Recorder's file room.

MORTGAGES AND LIENS

118. MORTGAGE RECORD, GENERAL INDEX TO, 1846--. 26 vols. (2 sets numbered 1-13).

Index, showing both, mortgagor and mortgagee alphabetically, kind of instrument on record, date, consideration, description of property, date recorded, date of satisfaction, book, and page number. Arranged alphabetically by mortgagor and mortgagee. 550 pp. 18 x 12 x 13. C.C., Recorder's file room.

119. MORTGAGE RECORD, 1846---. 74 vols. (1-74).

Record of mortgages and releases, showing names of principals, date, description of property, amount, date of recording, and release.

(RECORDER)

MORTGAGES AND LIENS (continued)

Indexed by mortgagor and mortgagee. 1846-1906, handwritten; 1907-- , typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

120. SCHOOL FUND MORTGAGE RECORD, 1854-- . 3 vols. (1-3).

Record of mortgages securing school fund loans, showing mortgagor, description of property, consideration, dates of execution, and recording. Indexed alphabetically by mortgagor and mortgagee. 1854-1910, handwritten; 1911-- , typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

121. MECHANICS LIENS, 1874-86. 1 vol.

Record of mechanics' liens and notices for same, showing dates, names, amount due for materials or labor, and date of order of lien. Indexed alphabetically by plaintiff and defendant. Handwritten. 500 pp. 18 x 11 x $1\frac{3}{4}$. C.C., Recorder's file room.

REGISTERS OF LEGAL INSTRUMENTS

122. ENTRY BOOK, 1865-- . 17 vols. (4-21).

Record of fees for recording mortgages, leases, deeds, and valuable documents, showing date, names of principals, kind and date of instruments, description of property involved, book and page of record entry. Arranged chronologically. Handwritten on printed form. 300 pp. 17 x 11 x 1. C.C., Recorder's file room.

123. SOLDIERS AND SAILORS DISCHARGE RECORD, 1864-- . 2 vols. (1 vol. numbered 2, and 1 vol. not numbered).

(RECORDER)

REGISTERS OF LEGAL INSTRUMENTS (continued)

Record of discharge papers issued by U. S. Government to enlisted men since Civil War, leaving service, showing name, age, personal statistics, date of discharge, enlistment and service record, and date of recording. Indexed alphabetically by veterans' names. Handwritten on printed form. 600 pp. 7 x 12 x 2. C.C., Recorder's file room.

124. MARKS AND BRAND RECORD, 1865-1900. 1 vol.

Record of brands for purpose of stock identification, showing description of design, illustration of the mark, name of owner, and date of recording. Indexed alphabetically by owners. Handwritten. 200 pp. 13 x 8 x 1. C.C., Recorder's file room.

MISCELLANEOUS RECORDS

125. MISCELLANEOUS RECORDS, GENERAL INDEX TO, 1853--. 1 vol.

Index, showing names of principals, kind of instrument, consideration, date recorded, book and page number, and remarks. Arranged alphabetically by names of principal parties. Handwritten on printed form. 550 pp. 18 x 12 x 3. C.C., Recorder's file room.

126. MISCELLANEOUS RECORD, 1853--^{Quantity} (1-81).

Record of transcribed enrolled documents, articles of agreement, notes, bills of sale, mechanics' liens, leases, mortgages, and releases, showing parties concerned, dates of action, recording and releasing, contracts of documents, and amounts. Indexed alphabetically by both principals. 1853-1905, handwritten; 1906--, typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

(RECORDER)

MISCELLANEOUS RECORDS. (continued).

127. LEASES, RECORD OF, 1865-1901. 2 vols. (1-2).

Record of real estate leases, showing date, principal, parties, description of property, amount of rent, life of lease, and date of recording. Indexed alphabetically by lessor and lessee. Handwritten.

500 pp. 18 x 12 x 2. C.C., Recorder's file room.

For later records, see entry 126.

PLATS

128. SURVEY BOOK, (PLATS), 1876-1929. 1 vol.

Record of surveys, showing hand drawn plats, with descriptions, and measurements of same in detail. No index. 1876-1915, handwritten;

1915-1929, typed. 500 pp. 18 x 12 x 2. C.C., Recorder's file room.

IX SCHOOLS, SUPERINTENDENT OF

In 1873, by legislative enactment, the office of County Superintendent of Schools was created. He is elected by the Township Trustees and serves for a term of four years. The candidate must have had five years' successful experience as a teacher in the public schools, and at the time of his election he must hold a superintendent's license. He must give bond for five thousand dollars. (Acts 1873; Burns, 1933 Stat., 28-702.) The inception date of this office in Jasper County is 1873.

The Superintendent exercises general supervision of the schools of Jasper County. He visits schools while they are in session, conducts teachers' institutes, and calls meetings of teachers of Jasper County schools once each month in the school year. He makes out the basis of apportionment of school revenues from the enumeration.. He presides over the county Board of Education and receives applications for school aid relief. (Acts 1933; Burns, 1933 Stat., 28-901 to 28-911).

TEACHERS AND PUPILS

129. EXAMINATION, RECORD, 1879--. 3 vols.

Record of teachers examinations, showing name of teacher, address, subjects examined in, grade received, and place and time of examination. Arranged chronologically. Handwritten on printed form. 550 pp. 12 x 17 x 2. C.C., Superintendent's office.

(SCHOOLS, SUPERINTENDENT OF)

TEACHERS AND PUPILS--(continued)

130. TEACHERS REPORTS TO TRUSTEES AND SUPERINTENDENTS, 1893-1916.

21 vols.

Record, showing date, number of pupils, attendance, library reports, teacher's professional reports, grade of license, school or college attended, and attendance at institute. Arranged chronologically. 250 pp. 9 x 14 x 2. C.C., Superintendent's office.

131. ATTENDANCE, RECORD OF, 1884-92. 8 vols. 1887, missing.

Record of pupils present or absent in school, showing date, name, present or absent mark, teacher's name, and name and number of class and school. Arranged chronologically. Handwritten on printed form. 150 pp. 14 x 9 x $\frac{1}{2}$. C.C., Superintendent's office.

PROCEEDINGS AND REPORTS

132. COMBINED RECORD OF SCHOOL SUPERINTENDENT, 1867-86. 1 vol.

Record of business transacted by County School Superintendent in connection with the duties of his office. Indexed alphabetically by subject matter. Handwritten. 558 pp. 10 x 16 x 2. C.C., Superintendent's office.

133. COUNTY SUPERINTENDENT'S REPORT, 1883-87. 1 vol.

Record of quarterly reports of School Superintendent to County Commissioners, showing services rendered by teachers, amount of remuneration and appeals of ~~teachers and trustees~~. Arranged chronologically. Handwritten on printed form. ^{250 pp.} 10 x 16 x 2. C.C. Superintendent's office.

(SCHOOLS, SUPERINTENDENT OF)

PROCEEDINGS AND REPORTS -(continued)

134. SALES OF SCHOOL TEXT BOOKS, RECORD OF, 1889-97. 4 vols.

Record of School Superintendent's report to Indiana School Books Co., showing text and copy-books sold, and statements of number of books on hand.

Arranged chronologically. Handwritten on printed form. 100 pp.

13 x 18 x 2. C.C., Superintendent's office.

X SHERIFF

The Sheriff is a constitutional officer chosen for a four-year period and is not eligible to hold office more than four years in any period of six years. He is a political officer, nominated by primary and elected in the regular election. He must give bond for five thousand dollars. (2 Indiana Rev. Stat. 1852; Burns, 1933 Stat., 49-2801.) The inception date of this office in Jasper County is 1838.

The Sheriff arrests without process all persons who, within his view, commit any crime or misdemeanor, delivers them before a justice of the peace of Jasper County and holds them in his custody until the cause of such arrest has been investigated; pursues and commits to jail all felons; and executes all process directed to him by legal authority. It is his duty also to protect persons in danger from mobs and possible lynchings. (2 Indiana Rev. Stat., 1852; Burns, 1933 Stat., 49-2802 to 29-2808.)

INVESTIGATIONS AND REPORTS

135. PRISONERS ADMITTED TO JAIL, RECORD OF, 1882--.

3 vols. (2, and 2 vols. not numbered).

Record of prisoners detained in jail, showing prisoner's name, residence, birthplace, entrance date, amount of bond, discharge date, and total days detained. Arranged chronologically. Handwritten on printed form. 200 pp. 17 x 14 x 1 $\frac{1}{2}$. Sheriff's office.

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(SHERIFF)

INVESTIGATIONS AND REPORTS (continued)

136. POULTRY MARKING RECORD, 1936--. 1 file box.

Record of poultry owners and their identification mark, showing name of owner, address, description, and facsimile of mark. Arranged alphabetically by owners. 4 x 6 x 3. Sheriff's office.

137. ACCIDENT REPORTS, 1936--. 1 file box.

Record of investigations of accidents, showing date, location, persons involved, witnessess, responsibility, losses, and insurance. Arranged chronologically. Handwritten on printed form. 14 x 6 x 3. Sheriff's office.

138. EXAMINER'S REPORT, (GRAND JURY), 1936--. 1 file box.

Record of investigations of grand jury, showing findings and comments of the jury on the conditions found in public buildings of the county. Arranged chronologically. 14 x 6 x 3. Sheriff's office.

139. PICTURES, 1935--. 1 file box.

Record of persons wanted by law enforcing agencies, showing picture, name, crime charged, reward, full description of fugitive, and agency seeking custody. Arranged chronologically. 14 x 6 x 3. Sheriff's office.

140. CHICKEN THIEVES, 1934--. 1 file box.

Record of persons arrested on charges of stealing poultry, showing name, address, date, and charge. Handwritten on printed form. Arranged chronologically. 14 x 6 x 3. Sheriff's office.

(SHERIFF)

INVESTIGATIONS AND REPORTS (continued)

141. FINGER PRINTS , 1936--. 1 file box.

Record of prisoners of criminal tendencies, showing name, address, personal statistics, criminal record, and charge. Arranged alphabetically by prisoners. Handwritten on printed form. 14 x 6 x 3. Sheriff's office.

EXECUTION RECORDS

142. EXECUTIONS, REGISTER OF, 1879--. 3 vols.; 1 file box.

Record of court orders, showing date, name of adversary, Sheriff's return, date of serving execution, and total cost of action. Arranged chronologically. Handwritten on printed form. Vols., 250 pp., 18 x 13 x 2-1/8; file box, 14 x 6 x 3. 1 vol. and 1 file box, 1928--, Sheriff's office; C.C., 2 vols., 1879-1927, County Agent's office.

143. ORDERS OF SALE, 1930--. 3 file boxes.

Record of original orders to sell property, and certificates legalizing sale, showing name of defendant, description of property, amount of judgment, date, and Sheriff's report of result of sale. Arranged chronologically. 14 x 6 x 3. Sheriff's office.

144. VACATION TERMS AND BENCH WARRANTS, 1930--. 1 file box.

Record of warrants issued by court to be served by Sheriff, showing defendant, nature of charge, date of issue, cost, and return date. Arranged chronologically. Handwritten on printed form. 14 x 6 x 3. Sheriff's office.

Introduction

The following is a summary of the main points of the report.

The first point is that the data is very clear and consistent.

The second point is that the results are very similar to those of the previous study.

The third point is that the data is very clear and consistent.

The fourth point is that the results are very similar to those of the previous study.

The fifth point is that the data is very clear and consistent.

The sixth point is that the results are very similar to those of the previous study.

The seventh point is that the data is very clear and consistent.

The eighth point is that the results are very similar to those of the previous study.

The ninth point is that the data is very clear and consistent.

The tenth point is that the results are very similar to those of the previous study.

The eleventh point is that the data is very clear and consistent.

The twelfth point is that the results are very similar to those of the previous study.

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The fourteenth point is that the results are very similar to those of the previous study.

The fifteenth point is that the data is very clear and consistent.

The sixteenth point is that the results are very similar to those of the previous study.

The seventeenth point is that the data is very clear and consistent.

The eighteenth point is that the results are very similar to those of the previous study.

The nineteenth point is that the data is very clear and consistent.

The twentieth point is that the results are very similar to those of the previous study.

The twenty-first point is that the data is very clear and consistent.

The twenty-second point is that the results are very similar to those of the previous study.

The twenty-third point is that the data is very clear and consistent.

The twenty-fourth point is that the results are very similar to those of the previous study.

(SHERIFF)

EXECUTION RECORDS (continued)

145. RECOGNIZANCE BONDS, 1932--. 2 file boxes.

Record of original recognizance bonds posted to assure presence of defendants in court, showing charge, name of defendant, date, amount of bond, sureties, and description of property. Arranged chronologically. 14 x 6 x 3. Sheriff's office.

FEES AND CASH

146. FEES, REGISTER OF, 1891--. 7 vols. (2 vols. ~~numbered 2, and 5 vols.~~ not numbered).

Record of all papers served by the Sheriff and the service fees, showing number of cause, name of person concerned, nature of cause, date received, date served, and return date. Arranged chronologically. Handwritten on printed form. 2 vols., numbered 2, 1908 --. Sheriff's office, jail; C.C., 5 unnumbered vols., 1891-1908, County Agent's office.

147. CASH BOOK, 1915--. 1 vol. Title varies.

Record of receipts and disbursements, showing date, amount received or disbursed, payer or payee, source or cause, and fees allowed. Indexed alphabetically by plaintiff. Handwritten on printed form. 500 pp. 18 x 13 x 3. Sheriff's office.

148. CASH BOOK, 1915--. 1 vol.

Record of fees collected by Sheriff, showing mileage, and fees for serving summons and subpoena, and ^{for} transporting prisoners. Arranged chronologically. Handwritten on printed form. 250 pp. 14 x 8 x 1. Sheriff's office.

REPORTS OF THE COMMITTEE ON THE MEDICAL PROFESSION

REPORT OF THE COMMITTEE ON THE MEDICAL PROFESSION

TO THE AMERICAN MEDICAL ASSOCIATION
AT THE ANNUAL MEETING, 1934
HOLDING THEIR ANNUAL MEETING AT THE UNIVERSITY OF CHICAGO, CHICAGO, ILL., MAY 15-19, 1934

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XI SURVEYOR

The County Surveyor is a constitutional officer, nominated by primary and elected in the general election for two years. He may be re-elected indefinitely. He must give bond in a sum fixed by the Board of County Commissioners. (Indiana Const. Art. 6, Sec. 2; 1 Indiana Rev. Stat. 1852; Burns, 1933 Stat., 49-3301.) The inception date of this office in Jasper County is 1838.

The Surveyor performs all duties which are required for public improvements, including the preparation of plans and specifications, general supervision of all bridges, turnpikes, roads, ditches, drains and levees. He establishes boundaries of farms and lots, and takes acknowledgments of mortgages and deeds for the conveyance of real estate. He removes, after examination, the obstruction of any stream, (1 Indiana Rev. Stat., 1852; Acts 1875; 1895, 1901, 1911, 1925, and 1933; Burns, 1933 Stat., 36-1110, 49-3308 to 49-3317, 49-3319 to 49-3322, and 49-3327 to 49-3328.)

SURVEYS AND REPORTS

149. GOVERNMENT FIELD NOTES, 1831-35. 1 vol.

Record of original field notes, showing survey as progressed day by day during the above period. No index. Handwritten on printed form. 600 pp. 14 x 10 x 2 3/4. C.C., Surveyor's office.

(SURVEYOR)

SURVEY AND REPORTS (continued)

150. SURVEYOR'S RECORD, 1875-1904. 3 vols. (1-3).

Record of surveys made, showing date, plats of land surveyed, result of surveys, levels on ditches, grade cuts, and cross sections. No index. Handwritten on printed form. 750 pp. 12 x 18 x $3\frac{1}{2}$. C.C., Surveyor's office.

151. DRAINAGE RECORD, 1890-1914. 3 vols. (3, and 2 vols. not numbered).

Record of ditch work done, showing description of land benefited, owners name, amount of benefit, and specification of ditch work. Indexed alphabetically by townships. Handwritten on printed form. 212 pp. 18 x 12 x $2\frac{1}{4}$. C.C., Surveyor's office.

152. ALLOTMENT DITCH RECORD, 1934--. 1 vol.

Record of ditch benefits, showing owner of land benefited, description of land, and cost allotments as determined by survey. Arranged alphabetically by name of ditch. Handwritten on printed form. 242 pp. 17 x 13 x $1\frac{3}{4}$. C.C., Surveyor's office.

153. WAUKARUSA DITCH REPORT, 1892-93. 1 vol.

Report on the Waukarusa Ditch, showing report of reviewers, landmarks, benchmarks, and specifications of main ditch and laterals, with plats. Indexed alphabetically by names of benefited landowners. Handwritten on printed form. 340 pp. 11 x 18 x 2. C.C., Surveyor's office.

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(SURVEYOR)

154. EXPENDITURES FOR REPAIRS OF FREE GRAVEL ROADS, LEDGER OF ,
1926-28. 1 vol.

Record of road repair costs, showing date, names of road workers, days of labor, hourly wage rate, materials purchased, purchaser, price per unit, and total costs. Arranged chronologically. Handwritten on printed form. 200 pp. 17 x 15 x 1 3/4. C.C., Surveyor's office.

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1. *Adaptation*

1. *Introduction*

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

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